

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () or () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ENAD		
FIRST NAME	MADELYN		NAME EXTENSION (JR., SR)
MIDDLE NAME	BARONTOY		
3. DATE OF BIRTH (mm/dd/yyyy)	07/11/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MERIDA LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	Philippines	
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	PUROK 1 Street SAN PABLO Barangay ORMOG CITY Leyte City/Municipality
7. HEIGHT (m)	1.52 m	ZIP CODE	6541
8. WEIGHT (kg)	55 kg.	18. PERMANENT ADDRESS	UPPER PROPER Street CABALIWAN Barangay MERIDA Leyte City/Municipality
9. BLOOD TYPE	Unknown	ZIP CODE	6540
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	1211 7300 6438	20. MOBILE NO.	09467113476
12. PHILHEALTH NO.	1325 0756 0680	21. E-MAIL ADDRESS (if any)	dynnenad22@gmail.com
13. SSS NO.	06 3832089 3		
14. TIN NO.	N/A		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NAME EXTENSION (JR., SR)			
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. ATER'S SURNAME	ENAD			
FIRST NAME	DANTE			
MIDDLE NAME	CARBA			
25. MOTHER'S MAIDEN NAME				
SURNAME	BARONTOY			
FIRST NAME	ELINORE			
MIDDLE NAME	MERAMONTE			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED	YEAR GRADUATED	SCHOLARS HIP/ ACADEMIC HONORS
			From	To			
ELEMENTARY	STO. NIÑO ELEMENTARY SCHOOL	ELEMENTARY	2003	2009	Graduate	2009	N/A
SECONDARY	NEW ORMOG CITY NATIONAL HIGH SCHOOL	HIGH SCHOOL	2009	2011	2nd year	N/A	N/A
	MARGEN NATIONAL HIGH SCHOOL	HIGH SCHOOL	2011	2013	Graduate	2013	N/A
VOCATIONAL / TRADE COURSE	PHILIPPINE CALL CENTER INSTITUTE	CONTACT CENTER SERVICES NCII	2022	2023	Graduate	2023	N/A
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION MAJOR IN MAPEH	2017	2021	Graduate	2021	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	03-08-2023	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

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Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details:

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO

If YES, give details:

Voluntary resignation to pursue study

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify:

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No:

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
FRANZ MARTIN S. CALLANO	BAYBAY CITY	
GUILLERMO M. SODOMIA	BRGY. ALTA VISTA, ORMOC CITY	
SALDY P. SALAZAR	BRGY. CABALIWAN, MERIDA LEYTE	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PASSPORT

ID/License/Passport No.: P8175550B

Date/Place of Issuance: 11/16/2021 TACLOBAN CITY

Signature (Sign inside the box)

03/08/2023

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 09 MAR 2023, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. JOSEPH KIRBY L. CALIPATAN

Public Attorney III

Person Administering Oath