

APPLICATION LETTER

July 3, 2025

ANGELICA P. BALDOS

Head
Department of Forest Science
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Baldos,

I am writing to formally express my interest in the Forest Ranger position in your Office. With a degree of Bachelor of Science in Agriculture completed on June 14, 2019, and relevant training and experience in both administrative work and disciplined service, I believe I possess the qualifications and dedication necessary for this role.

I am a graduate of the Advance ROTC Officer Course, which I completed in 2016. This program has instilled in me a strong sense of discipline, leadership, and physical endurance—qualities essential for a forest ranger's responsibilities in protecting natural resources and ensuring environmental safety.

Currently, I am working as an Administrative Aide III (Clerk) under the Department of Animal Science. This role has strengthened my organizational and communication skills, as well as my commitment to public service. While this is an administrative post, my passion for the environment and fieldwork drives me to seek a more active and hands-on role in the protection and conservation of our forests.

I am eager to bring my experience, dedication, and sense of duty to your team. I am also open to undergoing further training necessary for the position.

Thank you for considering my application. I am hoping for the opportunity to contribute to your Office's mission and would welcome the chance for an interview at your convenience.

For more information, you can contact me through email: remelito.sabejon@vsu.edu.ph and Contact number: 09651778482.

Respectfully yours,



REMELITO A. SABEJON
Applicant