

# JOSEPH NAPOLES

## REGISTERED CIVIL ENGINEER

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✉ napoles.joseph2024@gmail.com  
📍 Brgy. San Pedro, Matalom, Leyte

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Licensed civil engineer with experience as a Site Engineer and Project Engineer in the construction industry. Proficient in managing schedules, materials, and manpower while excelling in communication and teamwork. Developed strong project management skills in a collaborative, fast-paced environment, demonstrating the ability to oversee complex projects and drive efficiency. Seeking to leverage transferable skills in a new and challenging field to provide efficient and effective service.

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## WORK EXPERIENCE

### SITE ENGINEER, Phil Macro Development Coporation

July 2024- February 2025

- Billing and Evaluation of Painting Works
- Monitor and manage Masonry Works, Tile Works, and Fit-out Works
- Preparation of Units for Inspection and Turnover
- Prepare Change Orders and other documents

### PROJECT ENGINEER, Glemend Coporation

February 2025- Present

- Supervised a team of scaffolders, painters, and laborers
- Ensured high-quality of stained glass works, painting finish both wall and ceiling
- Visit site projects and monitor site progress
- Measure and calculate areas for Contract Quotations.

### ON-THE-JOB TRAINEE, Momentum Construction & Development Corp.

June - August 2023

- Learning about works under Office Engineer, Concreting Engineer, Line & Grade, Project-in-Charge, and Quality Assurance & Quality Control.
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## EDUCATION

### BACHELOR OF SCIENCE IN CIVIL ENGINEERING

June 2018- August 2023

VISAYAS STATE UNIVERSITY

Major in Structural Engineering

**Thesis Study:** *"Analysis of Soil Properties on Slope and Embankment Failures along Baybay to Mahaplag Road, Leyte, Philippines"*

### SENIOR HIGH SCHOOL GRADUATE

A.Y. 2016- 2018

MATALOM NATIONAL HIGH SCHOOL

Accountancy and Business Management Strand

With High Honors

Student Leader Awardee

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## EDUCATION

**JUNIOR HIGH SCHOOL GRADUATE**  
MATALOM NATIONAL HIGH SCHOOL  
Class Valedictorian

**A.Y. 2012- 2016**

**ELEMENTARY SCHOOL GRADUATE**  
MATALOM NORTH CENTRAL SCHOOL  
Seventh Honorable Mention

**A.Y. 2006- 2012**

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## ADDITIONAL INFORMATION

### Technical Skills:

- Project Management, Scheduling & Planning, Productivity Tracking, Quality Assurance, Knowledge about STAAD, AutoCAD & SketchUp, and Change Orders

### Languages:

- English and Tagalog

### Certifications:

- Registered Civil Engineer- Professional Regulation Commission

### Affiliations:

- Philippine Institute of Civil Engineers- Cebu Chapter Member

### Awards/Activities:

- Received the "*Best in Oral Presentation*" Award during the Thesis Study presentation 2023, Visayas State University
- Received the "*Male Outstanding Student Leader*" Award during the Student Leadership Congress 2019, Visayas State University

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## REFERENCES

### **ENGR. RAMIL B. VINCULADO JR.**

IOC- Superintendent, Site Services

**Phone:** 0918-985-8597

**Email:** ramil.vinculado@pasar.com.ph

### **ENGR. ERWIN B. BALUNAN**

Project Manager, PMDC

**Phone:** 0929-296-1177

**Email:** erwinbalunan@gmail.com

### **ENGR. TRANQUILINO DONAYRE JR.**

Project Manager, MCDC

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**Email:** tranquilinodonayre@yahoo.com.ph