

DR. CHERRY N. ROLA

Department Head
Department of Arts, Languages, and Literature
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Rola:

I am writing to formally apply for the position of Part-Time English Instructor at the Department of Arts, Languages, and Literature, Visayas State University. Having built a strong track record in both *secondary and tertiary education*, I am eager to bring my expertise and passion for English instruction back to my alma mater and contribute to your department's ongoing pursuit of academic excellence.

I hold a Bachelor of Arts in English Language Studies from Visayas State University, which has provided me with a solid foundation in linguistic theory and pedagogical practice. My professional experience spans several educational institutions, including roles as a *Senior High School English Teacher at ACLC College of Ormoc City, Inc., an English Teacher at Ormoc Holy Trinity Montessori Academy, and as a College English Instructor at Visayas State University. In these capacities, I have developed and delivered courses in Oral Communication, 21st Century Literature, Practical Research, Speech Communication, and Purposive Communication.*

Beyond the classroom, I am committed to advancing academic and co-curricular engagement. I have organized academic initiatives such as the *Academic Summit for Reading and Writing*, which promoted literacy and critical thinking among Senior High School students. My experience also includes serving as an emcee for institutional events and leading intensive summer English theater arts programs. *As a research adviser and panelist*, I have guided students in their research endeavors and actively participated in academic conferences and workshops.

Further enhancing my professional development, I attended the *"Advanced Techniques in Research Paneling and Advising" workshop organized by the Asian Association of Interdisciplinary Research, Inc.* This training enriched my ability to mentor students and provide expert feedback during research evaluations, empowering me to stay current with best practices in academic research supervision.

With a deep appreciation for VSU's core values and a proven record of delivering results in dynamic educational settings, I am confident in my ability to support your department's mission. Thank you for considering my application.

Respectfully,



DANIELA ERIKA MARIE S. TEMPLADO

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