PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM Print legibly. Tick appropriate boxes) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only 2 SURNAME BELMONTE IAME EXTENSION (JR., SR) FIRST NAME **PRECILA** MIDDLE NAME CONTERO 3. DATE OF BIRTH 2/3/1991 16 CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) ✓ by birth by naturalization Pls. indicate country. VICENAL, UPPER MAHAPLAG, LEYTE 4. PLACE OF BIRTH If holder of dual citizenship. please indicate the details 5. SEX Male ✓ Female N/A Single 17. RESIDENTIAL ADDRESS N/A ✓ Married 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated N/A Other/s: Subdivision/Villag Barangay BAYBAY 7. HEIGHT (m) 1.58 Province City/Municipality 8. WEIGHT (kg) 69 ZIP CODE 6521 TAGLIBAS 18. PERMANENT ADDRESS None 9. BLOOD TYPE A+ House/Block/Lot No Street MAHAPLAG NA 10. GSIS ID NO N/A Barangay Subdivision/Village BAYBAY LEYTE 11. PAG-IBIG ID NO 1212-0343-9414 City/Municipality Province ZIP CODE 6512 12 PHILHEALTH NO. 13-050121913-5 13. SSS NO. CRN-0111-2090540-8 19. TELEPHONE NO. NONE 14. TIN NO. 09531276497 438-658-625 20. MOBILE NO. VJO-00258 21. E-MAIL ADDRESS (if any) precila.contero@vsu.edu.ph 15. AGENCY EMPLOYEE NO BELMONTE 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) 22. SPOUSE'S SURNAME NAME EXTENSION (JR., SR) ALFRED NA NA FIRST NAME LIPOMANO MIDDLE NAME MERCHANDISER OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A **BUSINESS ADDRESS** N/A TELEPHONE NO. CONTERO FATHER'S SURNAME NAME EXTENSION (JR., SR) CLAUDIO FIRST NAME MAGLINTE MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME **DIGMAN** MERCEDITA FIRST NAME **EMPRON** (Continue on separate sheet if necessary) MIDDLE NAME EDUCATIONAL BACKGROUND CHOLARSHI HIGHEST LEVEL NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE YEAR ACADEMIC HONORS LEVEL UNITS EARNED GRADUATED (Write in full) (Write in full) (if not graduated) From To WITH MAHAPLAG CENTRAL SCHOOL **ELEMENTARY** 1997 2003 NA ELEMENTARY 2003 HONOR WITH **UPPER NATIONAL HIGHSCHOOL** SECONDARY SECONDARY 2003 2007 NA 2007 HONOR VOCATIONAL / NA NA NA NA NA NA NA TRADE COURSE BACHELOR OF SCIENCE IN VISAYAS STATE UNIVERSITY COLLEGE 2007 2017 NA 2017 BIOTECHNOLOGY SIGNATURE but DATE 04/03/25

IV. CIVIL SERVICE ELIGIBILITY									
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL			RATING	DATE OF	DI ACE OF EVANUATION I CONFEDERAT		LICENSE (if applicable)		
LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE			(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date of Validity
DRIVERS LICENSE					LTO BAYBAY CITY LEYTE			H12-24-001590	02.03.2029
			Sugar New York						
			(Can	tinue on separate sheet i	if naraceand				
V. WORK E	XPERIENCE		Con	unue on separate sneet i	riecessary)				
(Include priva	te employmen	Start from your recent	work) Description	of duties should be	indicated in the attached	Work Experi	ience sheet.		
28. INCLUSIVE DATES (mm/dd/yyyy) POSITION T From To (Write in full/Do not			DEPARTMENT / AGE (Write in full	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)		
1/1/2021	Present	Administrative Asst. (Ten	np. Admin Officer)	PhilRootcrops		603.40/day	N/A	Job Order	Y
6/16/2017	12/31/2020	Research Ass			Rootcrops	23,500/mo	N/A	Job Order	Y
06/02/2013	03/13/2014	Sales Lac	dy	Asia Consumers Value Trdg. Inc.		200/day	N/A		N
11/15/2011	01/16/2013	Photoshop Editor		Fuji Film C	8,000/mo	N/A		N	
06/06/2011	10/11/2011	Accounting Clerk		Gaisano Capital-Tacloban		238/day	N/A		N
							N. B. Co.		
						Busin	WY TYPE		
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		1 200							
(Continue on separate sheet if necessary) SIGNATURE DATE April 3, 2025									
SIGNA	TONL				DAIL		April	-, 2424	

VI. VOLUNTARY WORK OR INVOLVEMENT IN							
29. NAME & ADDRESS OF ORGA (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS		POSITION / NATURE OF WORK		
N/A		N/A	To N/A	N/A		N/A	
		Ten.	The state of the s	INIT		100	
18.						For all the second second second second second	
VII. LEARNING AND DEVELOPMENT (L&D) IN	ITERVENTIONS/TRAINING	Continue on separate si	heet if necessary)				
Start from the most recont LED/training program and include							
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mmldd/yyyy)		Type of LD (Managerial/ Supervisory/ Technical/etc)		CONDUCTED/ SPONSORED BY (Write in full)	
Workshop on the Guidelines for the Development	of Special Purpose Varieties	3/20/2025	To 3/20/2025	4	Technical	PhilRootcrops, VSU	
Seminar Workshop on Basic Records and Archi-	ves Management (BRAM)	07/30/2024	07/31/2024	16	Technical	Visayas State University	
Orientation of Guidelines and Procedures on Porce		02/23/2024	02/23/2024	8	Technical	Visayas State University	
Lab Safety and Equipment Care Wor		01/23/2024	01/23/2024	8	Technical	PhilRootcrops, VSU	
HRIS Software Onboard Unlocking Excellence: Tge 5s Revolution for C		12/06/2023	12/06/2023	8	Technical	Visayas State University	
Unlocking Excellence, 1ge 5s Revolution for C	Herks and Heads at VSU	11/29/2023	11/29/2023	8	Managerial	Visayas State University	
National Cooperative Testing Plann	ing Workshop	11/15/2023	11/17/2023	24	Technical	PhilRootcrops, VSU	
Climate Change Expenditure Tagg	ging Training	10/23/2023	10/23/2023	8	Technical	RCCRDC, VSU	
GPPB Basic Course Training on the RA 9184 & its R Regulations Act of 2016 for	VSU	08/22/2023	08/24/2023	20	Legal and Policy	Visayas State University	
Layo na, pero layo pa: Conversation on Creating a Inclusive University	a Gender-Equal and Socially	03/08/2023	03/08/2023	3	Technical	ISRDS, VSU	
ISO 9001 2015 Awareness/Reaware	nace Caminas	08/30/2022	08/31/2022	8	Technical	Visayas State University	
		07/21/2022	07/22/2022	16	Technical	Visayas State University	
Hands-Only Cardiopulmonary Re		11/21/2021	11/21/2021	6	Technical	DA-BPI	
Take Me A Picture: A training on Photography		06/03/2019	06/06/2019	24	Technical	PhilRootcrops, VSU	
Seminar Workshop on Hydrocyanic Acid in C	assava and its Analysis						
Training on Arthropod Pests and Diseases of Cass.	ava: Identification and Control	03/27/2019	03/29/2019	8	Technical	Care-Canada, Carigara	
Training on Rootcrop production, Feed Processin	ng and Livestock Integration	11/13/2017	11/15/2017	16	Technical	DENR & VSU	
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	and stoom PSYST						
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	to come on the contract of				A control	The year or he was	
the second second second							
	(Continue on separate si	heet if necessary)				
VIII. OTHER INFORMATION	IN SECTION OF SECTION						
31. SPECIAL SKILLS and HOBBIES 32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
Can drive motorcycle	N/A				Fatima Multipurpose Cooperative		
Editing (Tarp, invitations cards, brochures, etc.)						Philippine Society of Biochemistry and Molecular Biology	
						molecular biology	
Playing scrabble	Consideration in the						
	Control of the Contro		4				
		Quotinue on separate si	beet if necessary)				
SIGNATURE DATE						April 3, 2025	
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24	As a second by appearance with an afficial to the appointing	as recommending authority as to the		
34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate			
	Bureau or Department where you will be apppointed,	supervision over you in the office,		
	a. within the third degree?	YES NO		
	b. within the fourth degree (for Local Government Unit - Care	eer Employees)?	YES NO	
			If YES, give details:	
				_
35.	a. Have you ever been found guilty of any administrative offer	onse?	YES NO	
			If YES, give details:	
				-
	b. Have you been criminally charged before any court?		YES NO	
	at the jet been entirely charged below any country	If YES, give details:		
			Date Filed:	
			Status of Case/s:	
36.	Have you ever been convicted of any crime or violation of an	ny law, decree, ordinance or regulation by	YES NO	
	any court or tribunal?	If YES, give details:		
37.	Have you ever been separated from the service in any of the	e following modes: resignation,	YES NO	
	retirement, dropped from the rolls, dismissal, termination, en	d of term, finished contract or phased out	If YES, give details:	
	(abolition) in the public or private sector?			_
38.	a. Have you ever been a candidate in a national or local elec-	ction held within the last year (except	YES NO	
	Barangay election)?		If YES, give details:	_
	b. Have you resigned from the government service during the	e three (3)-month period before the last	YES NO	
	election to promote/actively campaign for a national or local	candidate?	If YES, give details:	- 100
39.	Have you acquired the status of an immigrant or permanent	resident of another country?	YES NO	
			If YES, give details (country):	
				_
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag	na Carta for Disabled Persons (RA		
9	7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),	please answer the following items:		
u	Are you a member of any indigenous group?		☐ YES If YES, please specify: ✓ NO	
b.	Are you a person with disability?		YES NO	-
			If YES, please specify ID No:	
C.	Are you a solo parent?		YES NO	
			If YES, please specify ID No:	-
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	/appointee)		
	NAME	ADDRESS	TEL NO.	
	ERLINDA A. VASQUEZ	VSU, Visca, Baybay City, Leyte	9177034791	
	LISA I. ARCE	VSU, Visca, Baybay City, Leyte	9983386474	
	MARLON M. TAMBIS	VSU, Visca, Baybay City, Leyte	9397203797	
42.	I declare under oath that I have personally accomplished	I this Personal Data Sheet which is a tr	rue, correct and	
	complete statement pursuant to the provisions of pertine	ent laws, rules and regulations of the	Republic of the	
	Philippines. I authorize the agency head/authorized represe			
	agree that any misrepresentation made in this docu- administrative/criminal case/s against me.	ment and its attachments shall caus	e the filing of	
G	overnment Issued ID (i.e Passport, GSIS, SSS, PRC, Driver's License, etc.)	. 1	178	
PL	EASE INDICATE ID Number and Date of Issuance			
Go	overnment Issued ID: SSS	1 Arthur		
ID	License/Passport No.: CRN-0111-2090540-8	Signature (Sign inside the b	ny)	
Date/Place of Issuance: ORMOC CITY April 3, 2025			and the state of t	1
L		Date Accomplished	Right Thumbmark	
100				1000
	SUBSCRIBED AND SWORN to before me this	, affiant exhibiti	ng his/her validly issued government ID as indicated above.	
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		Person Administering Oat	h	
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