

**APRIL ANNE S. LANZA**

1330 Mabini St., Brgy. San Roque, Tanauan Leyte, 6502

Contact Number: 09081044375

Email Address: [lanzaanneapril@gmail.com](mailto:lanzaanneapril@gmail.com)



**Career Objectives:**

*A degree holder and graduate of Finance capable of multitasking with less supervision. Committed individual adept in efficiently utilizing available resources in completing assigned tasks. Looking to apply my ability in providing a high-end administrative duty for the company.*

**PERSONAL DATA:**

Date of Birth: April 5, 1998

Nationality: Filipino

Age: 27 years old

Civil Status: Single

Place of Birth: Tacloban City

Religion: Roman Catholic

Language Spoken: English, Tagalog, Waray-Waray, Cebuano

**EDUCATIONAL BACKGROUND:**

*Bachelor of Science in Business Administration Major in Financial Management*  
(2015-2019)

SAINT PAUL SCHOOL OF PROFESSIONAL STUDIES  
Brgy. Campetic, Palo Leyte, 6501

**WORK EXPERIENCE:**

*Census Enumerator – September 2020 to December 2020*  
Philippine Statistics Authority – RO8  
Tacloban City, 6500

*Honorlock Reviewer/Quality Analyst – March 2021 to January 2022*  
Freight Process Outsourcing Solutions Inc.  
Palo Leyte, 6501

*Clerical Aide – February 2022 to June 2022*  
LGU – Municipality of Tanauan  
Tanauan Leyte, 6502

*Field Data Assistant – February 2023 to December 2023*  
Department of Agriculture – RFO VIII  
Tacloban City, 6500

*Field Assistant – February 2024 to May 2024*  
Geneva Call Philippines  
Cotabato City, 9600

*Technical Assistant – July 2024 to May 2025*  
World Vision Philippines  
Davao City, 8000

### **SKILLS AND ABILITIES:**

- Articulate and persuasive in written and oral communication
- Computer literate (MS, web application)
- Ability to absorb and embrace new knowledge with confidence and ease
- Manages time effectively
- Works well in both team and individual environments
- Well determined and goal oriented

### **CHARACTER REFERENCES:**

#### **JENNINA JUNE LEIRA L. BROSAS**

Information Office 1  
Department of Agriculture – RFO VIII  
09175992869

#### **MICHAEL RUDOLPH B. FALLE**

RSSO/PSO Supervisor  
Philippine Statistics Authority – RO8  
09171062588

#### **MARCELINO P. MUEVA JR.**

Former Municipal Budget Officer  
Local Government Unit of Tanauan  
09065469374

*I certify that all statement/information stated above are true and correct to the best of my knowledge and belief.*

**APRIL ANNE S. LANZA**

Applicant