

June 12, 2024

DR. TEOFANES A. PATINDOL

Department Head
Institute of Tropical Ecology and Environmental Management
Visayas State University
Visca, Baybay City, Leyte

Subject: Application for Faculty Position

Dear **Dr. Patindol**:

I am particularly interested in obtaining a **Faculty position** at the Institute of Tropical Ecology and Environmental Management (ITEEM) of Visayas State University. Hence, I am writing in view of the hiring criteria that makes me a qualified candidate.

I graduated *Cum Laude* with a Bachelor's degree in Environmental Management from Visayas State University, Baybay City, Leyte. I also pursued and finished my Master's degree in Environmental Science at the School of Environmental Science and Management (SESAM) of the University of the Philippines Los Banos (UPLB) with a scholarship from the Department of Science and Technology – Accelerated Science and Technology Human Resource Development Program (DOST-ASTHRDP) Program. My strong background and integrated technical knowledge in natural sciences, environmental science and management as well as the soft skills that I possess will deliver you quality performance.

Submitting to the competitive demands of my undergraduate degree while getting involved in student councils has trained me to be adaptive to change. My academic and organizational goals were achieved through effective and efficient management measures despite handling multiple responsibilities. A one year teaching experience that I had after finishing my undergraduate degree further developed the interpersonal communication skills that I possess and the initiative to work independently. Moreover, the drive to pursue and finish higher education amidst the pandemic did not hinder my graduate studies, which have contributed significantly to my development as a professional.

In addition, my previous experience working with a non-government organization and, recently, Project Smarter Approaches to Reinvigorate Agriculture as an Industry (Project SARAI) has not only honed my skills in leadership and management but also imbued me with integrity and professionalism. Furthermore, my current work under the Project on Philippine Mining at the National to Catchment Scale: From Legacy Impacts to Sustainable Futures (Project PAMANA) of UPLB, specifically working on freshwater ecology, ecotoxicology and environmental safety has further fueled my passion for research and the desire to contribute to the scientific world.

I am confident that when given a chance for the faculty position, I can deliver and demonstrate your institution's core values. I am optimistic that I can contribute to attaining ITEEM's goals and objectives.

Thank you very much for taking time to review my application. I'm looking forward to hearing from you and communicate with you soon to further discuss my application.

Sincerely yours,


KIT FELIAN C. TENIO
Applicant