



**LEYTE COLLEGES**  
Tacloban City  
**OFFICE OF THE REGISTRAR**  
*Official Transcript of Record*

**LEYTE COLLEGES**

Tacloban City  
**RECORD OF CANDIDATE FOR GRADUATION**

College of Business and Office Administration  
Candidate for Title/Degree Bachelor of Science  
in Business Administration  
Major in Financial Management  
Date of Graduation June 6, 2023

Name: BALASANOS, Reynaldo ANONG Jr. Sex: Male  
Permanent Address: Brgy. Magsaysay Alangalang, Leyte  
Student No.: 2019-14051-1 Date of Birth: August 28, 1999  
Date of Entrance: 1st Semester 2019-2020  
Source of Entrance: Form 138, GMC, PSA Livebirth, Form 137  
Course: Bachelor of Science in Business Administration-FM

**PRELIMINARY EDUCATION**

COMPLETED	NAME OF SCHOOL	Year
Primary	Tinaisan Elem. School	2011
Intermediate	- do -	2013
Junior HS	Trinidad B. Caidic NHS	2017
Senior HS	Alangalang Agro Ind. Sch	2019

SUBJECTS (With Descriptive Title)			Grades		Credits	Credits by Groups									
			Final	Re-Ex		1	2	3	4	5	6	7	8	9	10
<u>LEYTE COLLEGES - Tacloban City</u>															
<u>1st Semester 2019-2020</u>															
GE	1	Understanding the Self	1.2		3										
GE	2	Ang Kasalukuyang Dalgdig	1.8		3										
GE	3	Mathematics in the Modern World	1.5		3										
Guid	1	Self-Efficacy Concept & Promotion	1.1		(3)										
Fil	1	Komunikasyon sa Akademikong Filipino	2.0		3										
Comp	1	Word Processing with Document Production	1.1		3										
PE	1	Self Testing Activities	1.8		2										
NSTP	1	National Service Training Program	1.3		3										
<u>2nd Semester 2019-2020</u>															
GE	5	Mga Babasahin Hinggil sa Kasaysayan ng Pilipinas	Passed		3										
GE	6	Science, Technology and Society	Passed		3										
GE	7	Purposive Communication	Passed		3										
GE	8	The Life and Works of Rizal	Passed		3										
Guid	2	Values Formation & Education	Passed		(3)										
Fil	2	Panitikan/Literatura	Passed		3										
Comp	2	Electronic Spreadsheet	Passed		3										
PE	2	Rhythmic Activities	Passed		2										
NSTP	2	National Service Training Program	Passed		3										
<u>Graduated NSTP A.Y/ 2019-2020 as per S.N C-08-046247-20</u>															
<u>1st Semester 2020-2021</u>															
GE	4	Arts Appreciation	1.5		3										
GE	9	Social Sciences and Philosophy	2.0		3										
Fil	3	Retorika/Masining na Pagpapahayag	1.1		3										
BA	1	Basic Microeconomics (ECO)	1.4		3										
BA	2	Business Law (Obligation & Contract)	1.6		3										

**GRADING SYSTEM:**

98-100%-1.0; 96-97%-1.1; 94-95%-1.2; 93%-1.3; 92%-1.4; 91%-1.5; 89-90%-1.6; 88%-1.7; 87%-1.8; 86%-1.9; 85%-2.0; 84%-2.1;

83%-2.2; 82%-2.3; 81%-2.4; 80%-2.5; 79%-2.6; 78%-2.7; 77%-2.8; 76%-2.9; 75%-3.0; INC-Incomplete; 5.0-Failure; DR-Dropped

**CREDIT:**

One collegiate unit of credit is one lecture or recitation each week for the period of a complete semester. In all courses, two and a half to three hours of laboratory work, and in technical courses, three hours of drafting or shop work, are regarded as the equivalent of one recitation or lecture

TITLE OR DEGREE CONFERRED: Bachelor of Science in Business Administration (FM)

Granted under authority of Special Order No.: (R-VIII) 50-340101-0473 Series: 2024

Dated: January 26, 2024 Date of Graduation: June 6, 2023

Remarks: COPY FOR: EMPLOYMENT.

NOT VALID WITHOUT SCHOOL SEAL

O.R. NO.:

394121

TERESA C. CAGARA

Checked by

Enrico R. Gocor

Prepared by

AMADOR C. ASTILLA JR.

Registrar

ENGR. DANILO I. ASTILLA

Treasurer

**CERTIFICATION**

THIS IS TO CERTIFY that the foregoing records of \_\_\_\_\_ a candidate for graduation in this institution had been verified by me and that true copied of the official record substantiating same are kept in the file of our school.

AMADOR C. ASTILLA JR.

Registrar

Evaluated by: \_\_\_\_\_

Date: February 23, 2024

Sheet: 1



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Tacloban City

**RECORD OF CANDIDATE FOR GRADUATION**

College of \_\_\_\_\_  
Candidate for Title/Degree \_\_\_\_\_

Major in \_\_\_\_\_  
Date of Graduation \_\_\_\_\_

**PRELIMINARY EDUCATION**

COMPLETED	NAME OF SCHOOL	YEAR
Primary		
Intermediate		
Junior HS		
Senior HS		

Name: **BALASANOS, Reynaldo ANONG Jr.** Sex: **Male**  
Permanent Address: **Brgy. Magsaysay Alangalang, Leyte**  
Student No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Date of Entrance: \_\_\_\_\_  
Source of Entrance: \_\_\_\_\_  
Course: \_\_\_\_\_

SUBJECTS (With Descriptive Title)			Grades		Credits	Credits by Groups									
			Final	Re-Ex		1	2	3	4	5	6	7	8	9	10
<u>1st Semester 2020-2021</u>															
FM	1	Financial Management	1.1		3										
Lit	1	Philippine Literature	2.6		3										
PE	3	Games and Sports	1.4		2										
<u>2nd Semester 2020-2021</u>															
BA Elect	7	General Sociology with HIV, SARS, Family Planning, DDRM, GAD & Peace Education	1.0		3										
GE	12	Mathematics, Science & Technology	1.2		3										
GE	11	Arts & Humanities	1.4		3										
BA	3	Taxation (Income Taxation)	1.2		3										
BA	4	Social Responsibility	1.5		3										
FM	2	Financial Analysis Reporting	1.1		3										
PE	4	Recreational Activities	1.2		2										
<u>1st Semester 2021-2022</u>															
GE	10	Ethics	1.3		3										
CBMEC	1	Strategic Management	1.3		3										
BA	5	Human Resource Management	1.3		3										
BA	6	International Business Agreement	1.1		3										
FM	3	Banking & Financial Institution	1.0		3										
FM	4	Monetary Policy & Central Banking	1.0		3										
FM	5	Investment & Portfolio Management	1.0		3										
Sem	1	Current Issues and Updates on Financial Management	1.0		(3)										
<u>2nd Semester 2021-2022</u>															
CBMEC	2	Operation Management (TQM)	1.6		3										
BA	7	Feasibility Study	1.1		3										
FM	6	Credit & Collection	1.0		3										
FM	7	Capital Market	1.5		3										
FM	8	Strategic Financial Management	1.0		3										

GRADING SYSTEM:

~over~

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Granted under authority of Special Order No. \_\_\_\_\_ Series: \_\_\_\_\_

Dated: \_\_\_\_\_ Date of Graduation: \_\_\_\_\_

Remarks: \_\_\_\_\_

NOT VALID WITHOUT SCHOOL SEAL

O.R. NO. \_\_\_\_\_

TERESA C. CAGARA

Checked by

ERIC E. GOCOR

Prepared by

Date: **February 23, 2024**

AMADOR C. ASTILLA JR.

Registrar

ENGR. DANILO I. ASTILLA

Treasurer

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Date of Graduation \_\_\_\_\_

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Intermediate \_\_\_\_\_

Junior HS \_\_\_\_\_

Senior HS \_\_\_\_\_

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Student No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Date of Entrance: \_\_\_\_\_

Source of Entrance: \_\_\_\_\_

Course: \_\_\_\_\_

SUBJECTS (With Descriptive Title)			Grades		Credits	Credits by Groups									
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<b>2nd Semester 2021-2022</b>															
Elect	1	Public Finance	1.1		3										
Sem	2	Field Study & Environmental Scanning	1.1		(3)										
<b>1st Semester 2022-2023</b>															
Elect	2	Cooperative Management	1.1		3										
Elect	3	Entrepreneurial Management	1.1		3										
Elect	4	Venture Capital	1.2		3										
Elect	5	Risk Management	1.0		3										
BA	8	Business Research	1.0		3										
<b>2nd Semester 2022-2023</b>															
FM	9	Practicum/Internship 600 hrs	1.0		6										

Graduated: "MAGNA CUM LAUDE" from the four-year course leading with the degree of Bachelor of Science in Business Administration major in Financial Management on June 6, 2023 as per Special Order (R-VIII) No.50-340101-0473 s. 2024 dated January 26, 2024

\*\*\*Nothing Follows\*\*\*



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