

January 08, 2025

HONEY SOTIA V. COLIS

Director, HRMO

VSU, Baybay City, Leyte

Dear Ma'am,

GREETINGS!

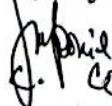
In my search of work environment where I can be part of it's public service, I decided to write to your good office w/ humble inquiry and coupled w/ sincere intention to apply as ADMINISTRATIVE AIDE VI with job code CBORAS assigned at VSU - Supply and Property Office.

I am RONIE C. COLIBAO, 21 years of age from Bay. Cabasaran, Burango, Leyte and a graduate of Bachelor of Secondary Education major in Technology and Livelihood Education, a licensed teacher, equipped with proper knowledge and appropriate skills and with a proactive attitude. I can be of pocket asset to the organization in performing, and goal-oriented task through work and self-discipline.

Attached herewith is my personal information and other credentials for your further evaluation, with the hope this find merit for your consideration.

Thank you and God bless!

Respectfully yours,


RONIE C. COLIBAO

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Applicant