

Sept. 08, 2022

Dr. Maria Hazel I. Bellezas

DEPARTMENT HEAD

VSU - Department of Economics

Dear Dr. Bellezas,

Good Day!

I am a graduate from Visayas State University with a degree of Bachelor of Science in - Economics. Through this letter, I would like to express my sincere desire and strong interest to apply for the vacant position; Part-time Instructor.

With great assurance, I can tell you that I am of person who is open for learning, strives to build new skills, and hardworking. I also prioritize the satisfaction of people with my work and can easily work with the people around me. Moreover, I am passionate to gain more knowledge through engaging to new things. I certainly believe that this opportunity to work in your department can help me enhance my knowledge and skills, and will help me achieved my full potential as an Economist.

Also, I could be a good benefit in your department and is capable of performing the task to be assigned to me.

Above all, my deep passion towards Economic works convinces me that this job is a great opportunity that I would like to explore in order to learn and grow and to provide quality service.

Thank you very much for accommodating my application, and I hope to hear from you soon.

Respectfully yours,

RAY ANN ROSE M. ROSOS

Applicant