

January 04, 2024

**Dr. Shalom Grace Sugano-Vega**

Principal  
VSU Integrated High School  
Visayas State University  
Visca, Baybay City, Leyte

Dear Ma'am:

Greetings!

I was drawn to your posting for a Part-Time Mathematics Instructor at your VSU Integrated High School and I believe that my skills and passion make me a perfect fit for the position. This is an ideal opportunity for me to build a valuable experience.

I am Laverne Kay D. Baldesco, 23 years old, and I am from Alangalang, Leyte. I recently obtained my statistics degree last August 2023 at the Visayas State University – Main Campus Baybay City, Leyte.

I am humbly applying to be a Part-Time Instructor in your department for me to gain experiences and at the same time learn further in the process. My time in college has given me the knowledge and experience that I will need to thrive in this role.

My statistical and math ability, research, and data analysis are just few of the areas in which I excel. My passion, skills, and adaptability have resulted my graduating as an honor student. I am confident that under your department, I can acquire valuable knowledge and skills to complement those that I have learned in school. It is really a big opportunity that I will be grateful for in case you would allow me.

I am hoping for your kind consideration. Thank you and more power!

Sincerely yours,

  
**LAVERNE KAY D. BALDESCO**  
Applicant