

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only.)

I. PERSONAL INFORMATION

2. SURNAME	MANONGSONG		
FIRST NAME	RIZA THERESE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PAJARON		
3. DATE OF BIRTH (mm/dd/yyyy)	MARCH 23, 1997	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	PALOMPON, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	432 ZAMORA House/Block/Lot No. Street Subdivision/Village MAZAWALO PALOMPON LEYTE City/Municipality Province
7. HEIGHT (m)	1.57	ZIP CODE	6538
8. WEIGHT (kg)	65		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	432 ZAMORA House/Block/Lot No. Street Subdivision/Village MAZAWALO PALOMPON LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6538
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	13-250829390-2		
13. SSS NO.	N/A	19. TELEPHONE NO.	
14. TIN NO.	708-624-465	20. MOBILE NO.	09368782515
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	rizatheresemanongsong@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	MANONGSONG			
FIRST NAME	GILBERT	NAME EXTENSION (JR., SR)		
MIDDLE NAME	DIEGOR			
25. MOTHER'S MAIDEN NAME				
SURNAME	PAJARON			
FIRST NAME	RIZALIN			
MIDDLE NAME	VELOSO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PALOMPON SOUTH CENTRAL SCHOOL	PRIMARY EDUCATION	2003	2009	GRADUATE	2009	WITH HONORS
SECONDARY	NORTHERN LEYTE COLLEGE	SECONDARY EDUCATION	2009	2013	GRADUATE	2013	CLASS SALUTATORIAN
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY - MAIN CAMPUS	BACHELOR OF SCIENCE IN ENVIRONMENTAL MANAGEMENT	2013	2017	GRADUATE	2017	CUM LAUDE
GRADUATE STUDIES	DR. VICENTE ORESTES ROMUALDEZ EDUCATIONAL FOUNDATION	JURIS DOCTOR	2018	2023	GRADUATE	2023	GRADUATE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 17, 2025
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	HONOR GRADUATE ELIGIBILITY	N/A	June 30, 2017	CSCR08, PALO, LEYTE	100108170727	N/A
	RA 1080 (BAR)	75.6725	January 24, 2025	Manila, Philippines	93522	N/A

V. WORK EXPERIENCE

[illegible]

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CMC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION'S

29	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Community Guiding Training – Resource Speaker on the topic Basic Ecology	07/16/2018	07/22/2018	56 hrs	Technical	Department of Environment and Natural Resources and Department of Tourism
	Regional Consultation Workshop for the Preparation of the 6th National Report (6NR) to the Convention on Biological Diversity	05/15/2018	05/18/2018	32 hrs	Technical	Department of Environment and Natural Resources
	Re-echo Training on Socio-Economic Assessment and Monitoring System	05/07/2018	05/09/2018	24hrs	Technical	Department of Environment and Natural Resources
	Community Eco-Tour Guides Training: Basic Course Outline on Eco-Tour Guiding – Resource Speaker on the topic Environmental Awareness: Biodiversity and Climate Change	12/14/2017	12/15/2017	16hrs	Technical	Department of Environment and Natural Resources
	Orientation Seminar on Environment and Natural Resources (ENR) Laws on Protected Area	10/27/2017	10/27/2017	8hrs	Supervisory	Department of Environment and Natural Resources
	Orientation Workshop on Identification and Recognition of Biodiversity Friendly Enterprise (BDFE),	09/13/2017	09/14/2017	16hrs	Technical	Department of Environment and Natural Resources
	Job Seeking Seminar, College of Forestry and Environmental Science	05/10/2017	05/10/2017	8hrs		Visayas State University-CFES
	A Program on Applied Ecology: The Sinharaja, Sri Lanka Experience by Dr. Mark Ashton of Yale University, USA, and Sustainable Horticulture Using Leaf Litter at the Singapore Botanic Gardens – An Arboriculture Perspective by Mr. Elango Velautham of Singapore Botanic Gardens	11/07/2016	11/07/2016	4hrs	Technical	Visayas State University
	Project IPaD's Knowledge Sharing and Learning activity entitled "Why AgriCOOLture"	08/18/2016	08/18/2016	4hrs	Technical	Visayas State University
	International Volunteers' Training on Rainforestation	03/23/2016	03/29/2016	56hrs	Technical	Visayas State University-ITEEM & ERECON, Japan
	The Advocacy- Orientation Seminar on Organic Agriculture for the Youth During the 2nd National Organic Agriculture Scientific Conference	02/16/2016	02/20/2016	40hrs	Technical	Visayas State University
	Seminar- Writeshop on Proposal Writing and Scientific Articles and Publication	12/10/2015	12/10/2015	8hrs	Technical	Visayas State University
	The Challenge of Predicting Metal Transfer through the Soil-plant-animal Continuum by Prof. Neal Menzies and Field Diagnostics of Disorder in Vegetable crops by Stephen Harper	12/05/2015	12/05/2015	4hrs	Technical	Visayas State University
	"Production and Novel Uses of Bamboo" presented by Mr. Rey Ernesto Millan and Mr. Burkhard Kiehne	09/23/2015	09/23/2015	8hrs	Technical	Visayas State University
	U-wide Leadership Retreat with the theme of "Redefining Leadership in the Context of Real Student Service"	03/22/2014	03/22/2014	8hrs	Technical	Visayas State University
	The 2nd EDC-BINHI Youth Conference	11/07/2013	11/10/2013	32hrs	Technical	Energy Development Corporation

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Music (i.e. Singing and playing instruments)		Integrated Bar of the Philippines - Leyte Chapter
Arts		

(Continue on separate sheet if necessary)

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