

June 29, 2022

**DR. EDGARDO E. TULIN**

University President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **PROF. MAGDALENE C. UNA JAN**  
Department Head  
Department of Computer Science and Technology  
Visayas State University  
Visca, Baybay City, Leyte

Dear Sir / Ma'am,

Good day!

It is a great pleasure that I am seeking to be part of your mission of providing quality technical education and job opportunities. I believe that my instructional abilities, combined with my strong interpersonal skills and work ethic would greatly benefit your program.

I am Giovanni N. de los Santos a graduate of **Bachelor of Science in Information Technology (BSIT)** and **Master of Science in Information Technology (MSIT)** at Eastern Visayas State University Tacloban City and took 18 units in Bachelor of Science in Education at Leyte Colleges. Currently, I passed my comprehensive exam and enrolled in my dissertation in Doctorate Degree of **Doctor of Philosophy in Technology Management (PhD-TM)** at Palompon Institute of Technology.

At this moment, I am a permanent Information Technology Faculty Member of Eastern Visayas State University, designated as the Head of Information Technology Training and Development and at the same time an Extension Faculty. I am teaching professional courses, particularly in programming subjects for Bachelor and Master's degrees in Information Technology.

Throughout my years with EVSU – Main Campus, I engage myself in different functions such as the Research Studies and Publication, Extension Services and even Patent Applications.

Please contact me at your convenience to set up a meeting to discuss this in greater detail of my qualification.

Hoping for your kind consideration.

Respectfully Yours,

  
**GIOVANNI N. DE LOS SANTOS**  
Applicant