



# JOHN ROWIE R. ROQUE

*Applicant - ADMINISTRATIVE AIDE VI  
(Clerk III)*

## PROFILE

Goal-driven, detail-oriented newbie. Has informal experience in office works. Diligent, trustworthy, and honest. Can work independently with minimal supervision.

## IMPORTANT GOVERNMENT NUMBERS

SSS NO.

◦ 34-9618528-0

PHILHEALTH NO.

◦ 13-251948390-8

PAG-IBIG NO.

◦ 1212-7374-5718

TIN

◦ 777-774-683

## CONTACT ME



(+63) 926-448-2841



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Malobago St.  
Brgy. Malitbogay Javier,  
Leyte 6511

## ➤ EDUCATION

### **EASTERN VISAYAS STATE UNIVERSITY**

*Bachelor of Science in Civil Engineering*

*Undergraduate - 4th Year*

### **JAVIER NATIONAL HIGH SCHOOL**

*Batch 2013*

*Salutatorian*

### **MALITBOGAY ELEMENTARY SCHOOL**

*Batch 2009*

*Valedictorian*

## ➤ LANGUAGE

English

Filipino

Waray-waray

## ➤ COMPUTER SKILLS

Basic Microsoft Office Operation

(Word, Excel, Powerpoint, Publisher)

## ➤ WORK EXPERIENCES

**NONE**

## ➤ REFERENCES

### **EDMAR L. MARTINEZ**

Sales Trainer

HOME CREDIT PHILIPPINES

JAVIER, LEYTE

**Phone:** +63 946-527-7200

### **DEAN EFRAM T. LONGCOP**

Teacher II

GALUTAN NATIONAL HIGH SCHOOL

CATARMAN NORTHERN SAMAR

**Phone:** +63 912-873-3616

### **SHAHANI F. BAER**

Civil Defense Officer/Supply

Accountable Officer

OFFICE OF CIVIL DEFENSE R.O. VIII

TACLOBAN CITY

**Phone:** +63 927-785-6317