

Baranggay Matica-a  
Ormoc City, Leyte  
January 24, 2022

Dr. Rosario A. Salas  
Department Head of Horticulture  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Rosario A. Salas

I am writing to express my interest in the Part-time instructional position that is currently available in the Visayas State University in the Department of Horticulture. I am confident that my academic background and curriculum development skills would be successfully utilized in this teaching position.

I have just completed my Bachelor of Science degree in Agriculture with a specialization of Horticulture and will soon to enroll Master's Degree in the Visayas State University this coming February. During my student days/ college days experience, I developed my skills in teaching through reporting in the front of my instructor and classmates in different subjects and it helps me a lot to become a better speaker in front of everyone.

Please consider this résumé and the completed application form as an expression of my sincere interest in pursuing the part-time instructor vacancies in the Department of Horticulture.

I am confident that as a part-time instructor in your school system, I can create a productive learning environment that is student-centered. I welcome the opportunity to discuss with you in person my ideas and qualifications. If you have any questions or would like to arrange an interview with me, I may be reached at +63 951 8313 586 or aizamaetajor@gmail.com. Thank you for your consideration.

Sincerely,

Aiza Mae Torita Tajor