

January 23, 2024

Dr. DIONESIO M. BAÑOC
Department Head
Department of Agronomy
Visayas State University

Dear Sir Bañoc:

Good day! I would like to apply for the Instructor II position in your department. I've been working in your department for nine semesters and have gained a lot of experience in teaching and other related activities. I am confident that I am qualified for this position based on my work experience.

I have always believed that instructors have a long-term impact on the lives of their students. Thus, I want to impart my knowledge and skills to future agriculturists and other students. I hope I can motivate them to build on their strengths and abilities and become more competent in their respective fields.

Besides being an instructor in your department, I was also an agronomy student; so, I am aware of the high caliber of instruction you provide. Therefore, I intend to continue supporting the mission of the university of developing highly competitive human resource.

I am confident that after reviewing my documents, you will see that I possess the qualifications you seek. Please contact me at angela.escototo@vsu.edu.ph if you have any further questions. Thank you for your consideration and time.

Truly yours,



ANGELA R. ESCOTOTO
Applicant