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JOEL C. MABALHIN, Ph.D.

Head of Department of Teacher Education
Visayas State University – Main Campus
Baybay City, Leyte

Dear Dr. Mabalhin,

I am writing this letter in response to the open teaching position in your prestige University. I have an extensive experience in academia and am very interested to secure a position as a part-time Instructor, where I believe that I could positively contribute to the schools focus on molding holistic students for nation building initiatives, driven by research that will lead to more professional service activities.

I went to Leyte Normal University and earned a Bachelor's degree in Secondary Education major in Social Studies. Throughout my post-secondary education, I maintained an exemplary weighted general average and graduated with a teaching proficiency award and last September 2019, I passed the Licensure Examination with a high satisfactory rating as well. My experience and unending interest in teaching started when I have done my internship at Leyte National High School and in Leyte Normal University - Integrated Laboratory School with this, it honed my abilities especially in giving instruction, supervision and classroom management. The seasoned teachers also taught me how to professionally deal with various situations that has something to do with school matters such as dealing with the parents and guardians of the students as well as working on school activities that involves out of school community. Moreover, I also got an opportunity to teach in cross-cultural context when I worked in one of the biggest online English platform in China, that exposed me in global view of educational perspectives. Through this experience, I was able to develop my communication and interpersonal skills, as well as my teaching pedagogy. Thus, I believe that it molded me to be more prepared to a greater challenge which is to finally embrace the job of being an educator. Additionally, I am currently pursuing my Master's degree, that focuses on Educational Management, wherein it hones my supervisions and managerial skills on my field of expertise.

I believe that my instructional abilities acquired from my formal education combined with my ample experiences and trainings together with my passion, dedication, and hard work towards this profession makes me feel that I am really a good candidate for an instructor post in your institution.

Attached herewith are the pertinent documents for perusal and evaluation.

I appreciate your consideration and I look forward for your positive response on my application and willingly submit myself working with your prestige academic institution. It is my great pleasure to come on your good office for an interview at any time of your convenience. I will be reached through my mobile number 09096276706.

Thank you so much and God bless you more.

Respectfully yours,


Honeylyn A. Bitanghol
Applicant