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**JOEL Q. MABALHIN**  
Department Head  
Department of Teacher Education  
Visayas State University  
Visca, Baybay City, Leyte

Dear Sir:

Greetings!

I wrote this letter to convey my interest in applying for a Part-Time Instructor position in your reputable academic institution.

I earned my degree of Bachelor of Science in Commerce major in Management Accounting from Saint Paul School of Business and Law of Palo, Leyte. I took up Diploma in Teaching Secondary (DTS) Program at Eastern Visayas State University- Tacloban City to earn units in education and to gain more knowledge and skills in line with my goal to become an educator. I am also a newly Licensed Professional Teacher Secondary Level Major in Social Science held last September 26, 2021.

My greatest goals are to educate young people and help them grow into well-rounded, responsible and successful citizen. I believe that the greatest thing to render education to your students is the ability to remain sensitive to their unique needs and to keep them well-motivated and become persons with values and character. I firmly believe that your school would give me the opportunity to learn more things in my chosen field and would hone my teaching skills further.

I hope you find me as a possible candidate to be a molder of today's youth. I would be eager to come for an interview or a teaching demonstration at your most convenient time. You may contact me at 09665449127/09104368715. Thank you for giving me the chance to serve in your reputed school.

Respectfully Yours,

  
**KAYZEIL L. BRITENIA**  
Applicant

