

[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work.) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

10/12/2022

NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		
SBCMT ARMY RESERVIST	11/11/2017	03/02/2018	30 DAYS	ARMY RESERVIST
KABALIKAT CIVICOM 932 CHAPTER BAYBAY, CITY	2019	PRESENT		VOLUNTEER
KARANCHO LEYTE NORTE BAYBAY CHAPTER	2020	PRESENT		VOLUNTEER

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive Managerial positions)

[illegible]

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
PROBLEM SOLVING	N/A	KABALIKAT CIVICOM 938 CHAPTER
COMPLAINT HANDLING SKILLS		BAYBAY CITY
SAFETY AND SECURITY		
LOSS PREVENTION PROCEDURE		KARANCHO LEYTE NORTE
EMERGENCY RESPONSE		BAYBAY CHAPTER

[Handwritten signature]

10/12/2022

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
Are you a member of any indigenous group?
Are you a person with disability?
Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

I. REFERENCES (Person not related by consanguinity or affinity to applicant/Appointee)

NAME	ADDRESS	TEL. NO.
MONICO C. AMIHAN	GUADALUPE, PAMPANGA CITY	09089936537
ALEXANDER A. ABUNGAN	GUADALUPE, PAMPANGA CITY	09267644289
DARIO LINA	VSU, VISCA, PAMPANGA CITY	0956807275

I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GDS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID:
License/Passport No.:
Date/Place of Issuance:


Signature (sign inside the box)
10/12/2022
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MARTIREZ		
FIRST NAME	VICENTE		NAME EXTENSION (JR., SR.)
MIDDLE NAME	CODOG		
3. DATE OF BIRTH (mm/dd/yyyy)	11/10/1970	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pts. indicate country:
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	<input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated	
7. HEIGHT (m)	5'4	17. RESIDENTIAL ADDRESS	Zone-1 Street: GUADALUPE Subdivision/Village: BARANGAY City/Municipality: DAYDAY Province: LEYTE ZIP CODE: 6521
8. WEIGHT (kg)		18. PERMANENT ADDRESS	Zone-1 Street: GUADALUPE Subdivision/Village: BARANGAY City/Municipality: DAYDAY Province: LEYTE ZIP CODE: 6521
9. BLOOD TYPE	A	19. TELEPHONE NO.	N/A
10. GSIS ID NO.	CM-3881218	20. MOBILE NO.	09319701172
11. PAG-IBIG ID NO.	121054781464	21. E-MAIL ADDRESS (if any)	N/A
12. PHILHEALTH NO.	13-000015685-0		
13. SSS NO.	0640160779		
14. TIN NO.	116-625-507		
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MARTIREZ		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARIA MELBA	NAME EXTENSION (JR., SR.)	MELVINCE R. MARTIREZ	05/14/1995
MIDDLE NAME	ROM		JENNIFER R. MARTIREZ	01/12/1998
OCCUPATION	BRGY. KAGAWAD		MARIAN R. MARTIREZ	10/12/2007
EMPLOYER/BUSINESS NAME	BRGY. GUADALUPE BRGY. COUNCIL			
BUSINESS ADDRESS	BRGY. GUADALUPE, DAYDAY CITY			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	MARTIREZ			
FIRST NAME	CRISPOLO	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	ATIENZO			
25. MOTHER'S MIDDLE NAME				
SURNAME	CODOG			
FIRST NAME	ADELAIDA			
MIDDLE NAME	ABAYON			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALEGRIA COMMUNITY SCHOOL	N/A	1978	1983	N/A	1983	N/A
SECONDARY	ORMOC CITY HIGH SCHOOL	N/A	1983	1987	N/A	1987	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	WESTERN LEYTE COLLEGE	2ND YEAR JUNIOR SECRETARIAL COURSE	1987	1989	N/A	1989	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/12/2022
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