





DEPT. OF AGRICULTURAL EDUCATION AND EXTENSION

Visca, Baybay City, Leyte, PHILIPPINES VOIP Phone: 1016 Email: daeex@vsu.edu.ph Website: www.vsu.edu.ph

JOB ORDER (JO) WORKER EVALUATION FORM

Name of Job Order Worker:	Archilly	C- (Salug	10				
Equivalent Job Title:	Thining	A 55	istau	1+				-
Name of Evaluator:	ILAGROS C.	BALES	-		_ Da	ite: _	Juli	1 , 2021
Instruction to evaluators: Plea above JO worker and give you below: 5 – Excellent 4 – Ven	ır ratings by chec			oriate		nber		
Criteria/evaluati		, , ,			Ratin			Comments
Ontona/o variatio	on satement		5	4	3	2	1	
Work Performance Performance of all mand in the contract	dated functions a	s listed	/					
2. Over all attainment of ou	utputs agreed wit	th						

	9	7	3	-	•	
Work Performance Performance of all mandated functions as listed						
in the contract	/					
Over all attainment of outputs agreed with supervisor	V					
Quality and timeliness in the attainment of agreed outputs	/					
 Efficiency and customer friendly frontline service to clients 	V					
Knowledge on the over-all aspect of the job assignments	V					
II. Work Ethics/Attitude						
Industriousness - setting clear & attainable objectives & taking targets seriously and responsibly						
Diligence and justice at work - prompt in accomplishing assigned tasks and submission of good quality outputs	V					
 Responsibility - having the right intention, with a sense of duty and accepts all jobs assigned by the supervisor 	V					
 Practices teamwork - understanding and performing his/her role effectively and synergistically, share knowledge and provide a 	V					
lending hand to needy co-worker						
 Commitment to public service – reporting on time and willingly extend service if needed without thinking of additional compensation 	V					

Evaluator's additional comments/recommendations:

He can be depended upon assigned tails.

What are the employee's strong points? Hodnules and can laily male with	different sugardities
Hordwiller and can lostly will will	conficient fresherings
The same of the sa	Ŭ.
What are the employee's weak points?	
The state of the s	
What intervention would you recommend to make the JO work	er more effective?
Final recommendation:	
renewal of the contract for another months non-renewal of the contract due to below par performance	
Certified Correct:	Approved:
Julia -	
MILACONOS C. BALES	KAREN LUZ P. YAN
(Evaluator)	(Next higher supervisor)



Name of Job Order Worker: ARCHILLE C. GALUPO





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JOB ORDER (JO) WORKER EVALUATION FORM

Equivalent Job Title	2		-							
Name of Evaluator: MILAGROS C. BALES					Da	te:	Feb 21, 2052			
	ators: Please write you ad give your ratings by									
5 – Excellent	4 – Very Good	3 – Good		2	– Fa	ir		1 – Poor		
Criteri	Criteria/evaluation statement			F	Ratin	g	Comments			
			5	4	3	2	1			
Work Performance Nerformance in the contract	of all mandated functi	ons as listed	1							
Over all attainment of outputs agreed with supervisor		ed with	/							
Quality and timeliness in the attainment of agreed outputs		/	e.							
to clients	l customer friendly fro		/							
Knowledge on the over-all aspect of the job assignments			-				1 -			
II. Work Ethics/At	titude									
	ss - setting clear & att aking targets seriously									
	justice at work - prong g assigned tasks and outputs			ė,						
	 having the right integrated accepts all jobs and 		V							
performing his synergistically	mwork - understanding s/her role effectively a y, share knowledge ar to needy co-worker	nd	V	200						
	to public service - rep	orting on time						11		

Evaluator's additional comments/recommendations:

thinking of additional compensation

and willingly extend service if needed without

He is a dependable of responsible stoff.

What are the employee's strong points?			
Very hadrunder and soal-sitter.			
		Č	
What are the employee's weak points?			
Heed to strongthen confidence.			_
			_
What intervention would you recommend to make the JO worke	r more effective	?	
Final recommendation:			
renewal of the contract for another months non-renewal of the contract due to below par performance			
Certified Correct:	Approved:		
All	a A		
MILAGROS C. BALES	KAREN 402	P.	YAP
(Evaluator)	(Next higher	super	visor)