

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	IMPAS		
FIRST NAME	CEL-ANN JOY	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	VERUEN		
3. DATE OF BIRTH (mm/dd/yyyy)	JULY 25, 1993	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship
4. PLACE OF BIRTH	BRGY. SALVACION BASEY, SAMAR	If holder of dual citizenship, please indicate the details.	☐ by birth ☐ by naturalization
5. SEX	☐ Male ☒ Female		Pls. indicate country:
6 CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	ZONE 5
7. HEIGHT (m)	1.52 m	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	44.5 kg		GUADALUPE
9. BLOOD TYPE	B+		Subdivision/Village Barangay
10. GSIS ID NO.	N/A		BAYBAY LEYTE
11. PAG-IBIG ID NO.	1211-8404-6494		City/Municipality Province
12. PHILHEALTH NO.	13-025229074-6	ZIP CODE	6521
13. SSS NO.	06-3562837-8	18. PERMANENT ADDRESS	House/Block/Lot No. Street
14. TIN NO.	455-114-422	ZIP CODE	SALVACION
15. AGENCY EMPLOYEE NO.	N/A		Subdivision/Village Barangay
21. E-MAIL ADDRESS (if any)	celannjoy25veruen@gmail.com		BASEY SAMAR
19. TELEPHONE NO.	N/A		
20. MOBILE NO.	0908 392 9170 / 0977 360 7201		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	IMPAS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	VIC ANGELO	NAME EXTENSION (JR., SR)	ANAI AH ANGELA V. IMPAS	JUNE 16, 2019
MIDDLE NAME	LABIAL			
OCCUPATION	MECHANICAL ENGINEER / COLLEGE INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	VERUEN			
FIRST NAME	ANTONIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CORPIN			
25. MOTHER'S MAIDEN NAME				
SURNAME	BANOSON			
FIRST NAME	CRESILDA			
MIDDLE NAME	ALVENTO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SALVACION ELEMENTARY SCHOOL	BASIC EDUCATION	1999	2005	N/A	2005	SECOND HONORABLE MENTION
SECONDARY	BASEY NATIONAL HIGH SCHOOL	BASIC EDUCATION	2005	2009	N/A	2009	THIRD ACADEMIC ACHIEVER
VOCATIONAL / TRADE COURSE	EASTERN VISAYAS TECHNICAL COLLEGE	COMPUTER HARDWARE SERVICING NC-II	2009	2009	N/A	2009	N/A
COLLEGE	EASTERN VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN ENTREPRENEURSHIP	2010	2016	N/A	2016	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 8, 2023	CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY								
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE		RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)		
						NUMBER	Date of Validity	
CAREER SERVICE PROFESSIONAL EXAMINATION			80.94	AUGUST 7, 2022	TACLOBAN CITY			
(Continue on separate sheet if necessary)								
V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	04/04/2018	02/09/2019	CENTER SUPERVISOR	INTERNATIONAL CULTURAL STUDIES AND EDUCATION CORP.	16, 000 PHP	N/A	RESIGNED	N
	07/11/2017	03/30/2018	TRAINING HEAD	PHILIPPINE OPPO MOBILE TECHNOLOGY INC.	16, 000 PHP	N/A	RESIGNED	N
	06/23/2016	05/08/2017	ACCOUNT EXECUTIVE	CEBU ADCONSULTANTS INC.	14, 000 PHP	N/A	RESIGNED	N
(Continue on separate sheet if necessary)								
SIGNATURE				DATE	February 8, 2023		CS FORM 212 (Revised 2017), Page 2 of 4	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	TRAIN THE TRAINER	01/11/2018	02/13/2018	14 HRS/DAY	MANAGERIAL & TEAM TRAINING	PHILIPPINE OPPO MOBILE TECHNOLOGY, INC
	TRAIN THE TRAINER	09/29/2017	10/1/2017	14 HRS/DAY	MANAGERIAL & TEAM TRAINING	PHILIPPINE OPPO MOBILE TECHNOLOGY, INC
	ENTREPRENUERSHIP GOALS: GENERATING OPPORTUNITIES AND ACHIEVEMENTS FOR LEADERSHIP SUCCESS	03/10/2016	03/10/2016	8 HOURS	SKILLS TRAINING	COLLEGE OF BUSINESS AND ENTREPRENUERSHP EASTERN VISAYAS STATE UNIVESITY
	PUBLIC RELATION: ETHICS AND PROFESSIONALISM	08/03/2015	08/03/2015	8 HOURS	SOFT SKILLS	COLLEGE OF BUSINESS AND ENTREPRENUERSHP EASTERN VISAYAS STATE UNIVESITY
	WIWAG BUSINESS WEEK	06/16/2014	06/19/2014	8 HOURS	SKILLS TRAINING	EMBASSY OF SWITZERLAND

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	MICROSOFT OFFICE OPERATION		N/A		N/A
	PLAYING BADMINTON				

(Continue on separate sheet if necessary)

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details:													
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: ☐ YES ☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____													
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details:													
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☒ YES ☐ NO If YES, give details: <u>RESIGNATION</u>													
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____													
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country):													
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____													
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>JENNIELYN LUMOLJO</td> <td>QUEZON CITY</td> <td>09178558170</td> </tr> <tr> <td>DARWIN G. NAVARROSA</td> <td>BASEY, SAMAR</td> <td>09667365117</td> </tr> <tr> <td>MA. ARIAN DELA CRUZ</td> <td>BASEY, SAMAR</td> <td>09518045767</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	JENNIELYN LUMOLJO	QUEZON CITY	09178558170	DARWIN G. NAVARROSA	BASEY, SAMAR	09667365117	MA. ARIAN DELA CRUZ	BASEY, SAMAR	09518045767	
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
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SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														