Heziel Mae Joy Pitogo

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July 09, 2023

Ma. Vanessa E. Gabunada Ph.D
Department Head
Department of Liberal Arts and Behavioral Sciences
Visayas State University
Baybay City, Leyte 6521

Ma'am:

Good day!

I have always wanted to impact other people's lives through teaching that's why, the post about your department needing eighteen part-time instructors for the first semester of school year 2023–2024 piqued my interest. This letter is my expression of intent in filling up one of the needed positions as I believe I'm capable of fulfilling the role.

I am a graduating Bachelor of Arts in English Language Studies student with a few years experience of being a freelance writer and a teacher albeit of preschool children. My desire to teach stems from my passion for expressing myself better on paper using the English language. I want to convey to others how interesting the said language is, hoping that on the way, they'll learn to appreciate it as I do. Additionally, I believe the practical knowledge I gained from being a freelance writer can be helpful to college students who, at this stage, are still trying to explore avenues on how to build up their careers in the future. These, along with the knowledge I have gained from my studies make me a competent candidate for the job.

Attached with this letter is my resume and other pertinent papers for your perusal. I am available anytime and looking forward to discussing how my capabilities fit the role of an instructor. You can call me in my cellphone number: 09455595425 or reach out via email: pitogo.heziel@gmail.com.

Thank you and God speed.

Respectfully,

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Heziel Mae Joy N. Pitogo