

June 22, 2020

Dr. Guiraldo Fernandez Jr
Department of Liberal Arts and Sciences-Head
Visayas State University
Baybay City, Leyte

Dear Sir

Greetings!

I am Ruben O. Balotol Jr would like to apply for teaching position of this prestigious institution. I have completed requirements for the Bachelor of Arts in Philosophy at University of San Carlos, Cebu City. I am currently finishing my master's degree at the University of San Jose-Recoletos.

For further information enclosed is my Resume, Transcript of Records and other relevant information that would suffice for the position.

Yours Truly,

Ruben O. Balotol Jr