

June 28, 2022

ELIZABETH S. QUEVEDO
Department Head
Department of Pure and Applied Chemistry
Visayas State University
Visca, Baybay City, Leyte

Dear ma'am Elizabeth,

Good day!

Please consider this letter as my intent to apply for a teaching position in Visayas State University. Given my qualifications I would be the best candidate for this position.

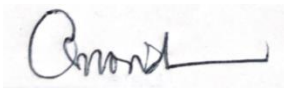
I am a graduate of bachelor in secondary education majoring in biological sciences from Visayas State University as well and a LET passer in 2017.

I haven't had any actual teaching experience in any schools or institute yet but I have been a private tutor for quite some time. I believe that I am ready to take on the responsibilities of a teacher as I have already equipped myself with skills and learning which I have gained through a series of lectures I attended in different seminars and trainings.

I am hoping that you will give me an opportunity to have my first teaching experience in your reputed school.

Thank you for considering my application. I am waiting for your positive response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angelica B. Novida', with a long horizontal flourish extending to the right.

Angelica B. Novida
Applicant