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JPA Subd., Brgy Tunasan, Muntinlupa City, Alabang

TO: JAMES A PATINDOL
Head, Central Analytical Services Laboratory
Visayas State University
Visca, Baybay City, Leyte

A Pleasant Day Sir!

I am writing this letter to express my utmost interest in the Science Research Specialist (II) position at your department. With my educational background in chemistry, relevant exposure to instrumentation, and genuine passion for scientific research and analysis, I think I am a qualified applicant for this role.

I am a licensed chemist and chemical technician, with a degree in BS Chemistry at the Visayas State University- Main Campus, Batch 2020. I have 2 years relevant experience as a laboratory analyst/chemist at testing laboratory and water treatment plant. I also passed the proficiency testing in turbidity, settleable solids, TKN, and nitrite from LGC-AXIO.

In my years of experience, I have developed proficiency in laboratory techniques using UV-Vis Spectrophotometer, TKN analysis, BBE ALA (Chlorophyll Analyzer) and other common water/wastewater analysis. I have a proven track record of accurately conducting experiments, analyzing data, and interpreting/reporting the gathered data. I also have a strong collaborative mindset and have exceptionally worked within interdisciplinary teams. Effective communication and teamwork are two of the key strengths I bring to any laboratory setting.

If you have clarifications or questions regarding the details of my application, please don't hesitate to contact me. Thank you for making time in reading this letter and hope to hear from you soon.

Thank you and more power to your department. God bless!

All the best,

Jean M. Balaresia

Applicant

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