

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

CS-018

(Do not fill up for CSC use only)

I. PERSONAL INFORMATION

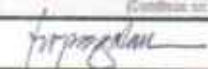
2. SURNAME	PAGALAN		
FIRST NAME	LILIBETH VICTORIA		NAME EXTENSION (JR., SR.) N/A
MIDDLE NAME	VALENZONA		
3. DATE OF BIRTH (mm/dd/yyyy)	APRIL 25, 1967	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship: ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details:	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	1300 House/Block/Lot No. Street Zone 1 Brgy. Guadalupe Subdivision/Village Barangay Baybay Leyte City/Municipality Province 6521
7. HEIGHT (m)	1.53		
8. WEIGHT (kg)	65.4 kgs		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	482-A Mercury House/Block/Lot No. Street Phase 2 DOF Village Mindug Subdivision/Village Barangay Devao Davao Del Sur City/Municipality Province 8000
10. GSIS ID NO.	In process		
11. PAG-IBIG ID NO.	1212-0612-3320		
12. PhilHEALTH ID	13-0000124843		
13. SSA NO.	06-2027262-8	19. TELEPHONE NO.	None
14. TIN NO.	116-626-148	20. MOBILE NO.	0901 152 4112
15. AGENCY EMPLOYEE NO.	VO1014	21. E-MAIL ADDRESS (if any)	libeth.pagalana@vscu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and sex for all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR.) NA	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	PAGALAN			
FIRST NAME	FALCONERI (Deceased)	NAME EXTENSION (JR., SR.) NA		
MIDDLE NAME	VILLOINO			
25. MOTHER'S MAIDEN NAME				
SURNAME	VALENZONA			
FIRST NAME	TEMPORA (Deceased)			
MIDDLE NAME	FERNANDEZ			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VIRCA FOUNDATION ELEMENTARY SCHOOL	PRIMARY EDUCATION	1973	1979		1979	
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	SECONDARY EDUCATION	1979	1983		1983	VISCA Partial Scholar
VOCATIONAL / TRADE COURSE	NA	NA					
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIENCE IN AGRICULTURE (Major in Agronomy)	1983	1987		1987	VISCA Partial Scholar
GRADUATE STUDIES	LEYTE STATE UNIVERSITY (now VSU)	MASTER OF SCIENCE IN AGRICULTURE (Major in Agronomy)	1987	2003		2003	

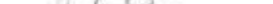
SIGNATURE		DATE	APRIL 11, 2023
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[illegible]

V. WORK EXPERIENCE
 Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet

Include private employment. Start from your recent work. Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	APRIL 11, 2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION					
29	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NONE				

(Continue on separate sheet if necessary)

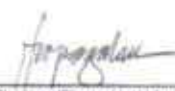
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/ TRAINING PROGRAMS ATTENDED						
(Complete the most recent 5 training programs and projects only (maximum 5 L&D training items for the last 5 years for Technical Staff/ Supervisory/ Managerial positions)						
30	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/ TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of L&D (Managerial/ Supervisory/ Technical)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	FULL AWARENESS TRAINING COURSE ISO 9001:2015	01/26/2017	01/27/2017	16.0	Technical	AJA REGISTRAR INC.
	SEMINAR-WORKSHOP ON SS & RECORDS MANAGEMENT	02/15/2017	02/16/2017	8.0	Technical	VISAYAS STATE UNIVERSITY
	ISO 9001:2015 ENHANCE SEMINAR-WORKSHOP ON INTERNAL QUALITY AUDIT	03/02/2017	03/03/2017	16.0	Technical	VISAYAS STATE UNIVERSITY
	RE-ORIENTATION ON THE SS INTERNAL AUDIT REQUIREMENTS	06/22/2017	06/22/2017	8.0	Technical	VISAYAS STATE UNIVERSITY
	RECORDS MANAGEMENT TRAINING	07/06/2017	07/07/2017	16.0	Technical	VISAYAS STATE UNIVERSITY
	ORIENTATION ON PREPARATION OF DOCUMENTS FOR THE INTERNAL AUDIT	07/25/2017	07/26/2017	8.0	Technical	VISAYAS STATE UNIVERSITY
	CONSULTATION-WORKSHOP ON THE DEFINITION OF NEW AND IDENTIFIED HIGHER EDUCATION DATA ELEMENTS AND 2017-2018 HIGHER EDUCATION ANNUAL DATA COLLECTION	10/05/2017	10/05/2017	7.0	Technical	COMMISSION ON HIGHER EDUCATION
	IN-HOUSE TRAINING ON RA 9184 AND THE 2016 REVISED IMPLEMENTING RULES AND REGULATION	06/10/2019	06/12/2019	24.0	Technical	GOVERNMENT PROCUREMENT POLICY BOARD REGIONAL COMPOSITE TEAM
	PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM (PHIGEPS) TRAINING FOR BUYERS	07/17/2019	07/18/2019	16.0	Technical	E-BLACKBOARDS LEARNING AND SOLUTION, INC.
	WEBINAR SERIES ON GOVERNMENT PROCUREMENT UNDER THE NEW NORMAL	07/24/2020	07/24/2020	8.0	Technical	GOVERNMENT PROCUREMENT POLICY BOARD REGIONAL COMPOSITE TEAM
	WORKSHOP ON LISTING AND CATEGORIZATION OF ITEMS FOR THE PPMP	08/26/2020	08/26/2020	7.0	Technical	VISAYAS STATE UNIVERSITY - SUPPLY PROPERTIES PROCUREMENT MANAGEMENT SYSTEMS
	TRAINING IN IDENTIFICATION OF PROPER AND COMPLETE ITEM'S TECHNICAL SPECIFICATION AND PARAMETERS AND ORIENTATION OF THE PURCHASE REQUEST (PR)	08/26/2020	08/26/2020	7.0	Technical	VISAYAS STATE UNIVERSITY - SUPPLY PROPERTIES PROCUREMENT MANAGEMENT SYSTEMS
	VIRTUAL TRAINING ON RA 9184 AND ITS REVISED IMPLEMENTING RULES AND REGULATIONS	05/17/2021	05/21/2021	40.0	Technical	GOVERNMENT PROCUREMENT POLICY BOARD REGIONAL COMPOSITE TEAM
	PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM (PHIGEPS) ONLINE TRAINING FOR BUYERS	05/26/2021	05/31/2021	16.0	Technical	E-BLACKBOARDS LEARNING AND SOLUTION, INC.
	ISO 9001:2015 AWARENESS/RE-AWARENESS SEMINAR	08/30/2022	08/31/2022	16.0	Technical	VISAYAS STATE UNIVERSITY

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION					
31	SPECIAL SKILLS AND HOBBIES	32	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33	MEMBERSHIP IN ASSOCIATION/ ORGANIZATION (Write in full)
	DRIVING MOTORCYCLE AND VEHICLE UP TO 4500 KGS		NONE		Administrative Personnel Association (ADPA)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	APRIL 11, 2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed. a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☒ YES ☐ NO If YES, give details: _____ FINISHED CONTRACT												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>ROMEL B. ARMECIN, Ph.D.</td> <td>National Abaca Research Center - Visayas State University, Baybay City, Leyte</td> <td>053 563-0600 loc1058</td> </tr> <tr> <td>JESSAMINE C. ECLEO</td> <td>Procurement Office - Visayas State University, Baybay City, Leyte</td> <td>053 563-0600 loc1093</td> </tr> <tr> <td>DILBERTO O. FERRAREN</td> <td>Office of the Vice-President for Planning, Resource Generation and Auxiliary Services</td> <td>54 563-0600 loc1093</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	ROMEL B. ARMECIN, Ph.D.	National Abaca Research Center - Visayas State University, Baybay City, Leyte	053 563-0600 loc1058	JESSAMINE C. ECLEO	Procurement Office - Visayas State University, Baybay City, Leyte	053 563-0600 loc1093	DILBERTO O. FERRAREN	Office of the Vice-President for Planning, Resource Generation and Auxiliary Services	54 563-0600 loc1093
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
Government Issued ID (e.g. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: VSU ID ID/License/Passport No: V01014 Date/Place of Issuance: October 17, 2021 - Baybay City	 Signature (Sign inside the box) APRIL 11, 2023 Date Accomplished												
SUBSCRIBED AND SWORN to before me this <u>04 MAY 2023</u>, affiant exhibiting his/her validly issued government ID as indicated above.  Person Administering Oath													



DILBERTO FERRAREN V. PAGARAN

PHOTO



Right Thumbprint