

February 07, 2024

**TONI MARC L. DARGANTES**

Head Planning Office  
Visayas State University  
Visca, Baybay City, Leyte

Good day and my greetings of peace!

I am writing to express my keen interest in the position of **Planning Officer I** at Visayas State University. With my background in environmental conservation and project management during college and my community organization, I am enthusiastic about the opportunity to contribute to the team and make a meaningful contribution on forest conservation efforts of the Philippines,

I hold a degree in Agricultural and Biosystems Engineering from Visayas State University, where I delved deeply into environmental issues and sustainable development practices. My thesis focused on reducing onion waste and exploring its conversion into biogas for sustainability purposes. Additionally, during my internship at PhilRootcrops, I designed an Automated greenhouse utilizing Arduino technology. These experiences have honed my skills in analyzing complex environmental challenges and crafting effective strategies for mitigation and conservation.

My involvement in community organizations, particularly as a Senior Scout, has provided me with practical experience in managing projects aimed at promoting sustainable land management practices and community-based conservation initiatives. Through proactive engagement and effective communication, I have collaborated with stakeholders from diverse backgrounds, including government agencies, and local communities, to implement projects fostering environmental stewardship and resilience.

I am willing and motivated to work in an environment where I am more passionate about doing. Where I can adapt and learn continually while enjoying also what I am doing. I am looking forward to the opportunity to further discuss how my skills and experiences align with the needs of your organization. Thank you for considering my application. I am available for an interview at your earliest convenience and can be reached at +639171740234 or via email at [georgemylexx@gmail.com](mailto:georgemylexx@gmail.com).

Thank you for your time and consideration.

Sincerely,

Myles Quintero