

**DR. EDGARDO E. TULIN**

University President  
Visayas State University  
Pangasugan, Baybay City, 6521 Leyte

Dear Dr. Tulin,

I am a graduate of Bachelor of Arts in Political Science at University of San Jose – Recoletos, Cebu City, Philippines. I've heard that there are available teaching positions in the College of Arts and Sciences in this prestigious institution and I'm applying for that position.

I've got teaching experiences, in a classroom setting, at **Palompon Institute of Technology (PIT)** as a **college instructor** under contract of service and at **Holy Child High School (HCHS)** as a senior high school **part-time teacher** both with very satisfactory performance. I was also an **English language assistant and a cultural ambassador** at CEIP- Alfandec, Tavernes de la Vallidigna, Spain, for two consecutive school years, from January 2018 to May 30, 2019.

In my tenure at PIT as a college instructor, I was responsible for teaching and advising students. I taught the following courses: **Human Behaviour in an Organization, Group Dynamics, Cultural Anthropology, Philosophy, and Politics and Governance**. I was also an adviser during the first College of Arts and Sciences Debate Tournament. These experiences show that I have passion for the academe.

In summary, I am able to offer your office a great enthusiasm, passion and strong capabilities for advancement. I thank you in advance for considering my application and would very much like an opportunity to discuss my application further.

Should you have any concern and clarification, you may reach me at (053) 552-9063 or 09663029272. I am available for an interview scheduled at your convenience. Thank you for your consideration.

Sincerely yours,



**DIONISIO D. CATAGA, JR.**

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Villaba, Leyte 6537 Philippines