

CONTRACT OF SERVICES

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Services entered into and executed by and among:

The SCIENCE EDUCATION INSTITUTE of the Department of Science and Technology, with principal office at 1st and 2nd Levels Science Heritage Building, DOST Compound, General Santos Avenue, Bicutan, Taguig City, represented herein by its Director, **DR. JOSETTE T. BIYO**, hereinafter referred to as "**SEI**";

CELIA B. ELUMBA, with office address at Philippine Textile Research Institute-DOST, General Santos Ave., Bicutan, Taguig City, hereinafter referred to as "**HOST INSTITUTION**";

and

ERICKSON E. FAJICULAY, of legal age, Filipino and with residence address at 55 Col Bravo St., Signal Village, Taguig City, hereinafter referred to as "**S&T RESEARCHER**".

-WITNESSETH-

WHEREAS, the **SEI** provides opportunities to its scholar-graduates to work with the DOST System, with government agencies engaged in research and development (R&D), with State Universities and Colleges focused on science and technology programs, and with scientists/researchers implementing DOST funded R&D projects under the "**DOST Graduate Scholars Career Incentive Program**;"

WHEREAS, the Host Scientist/Research Supervisor of the **Host Institution** is willing and able to train DOST-SEI scholar-graduates under the above project;

WHEREAS, the S&T Researcher has signified his/her intention to participate in the aforementioned CIP for DOST scholar-graduates, to which the SEI and Host Institution have accepted;

WHEREAS, the **S&T Researcher**, a DOST-SEI scholar-graduate, whose education, training and experience as indicated in his/her personal data sheet hereto attached as Annex A and made an integral part hereof, is ready, willing, and able to work under the aforementioned Project.

NOW, THEREFORE, in consideration of the above cited premises and their mutual covenants hereinafter set forth, the parties have agreed as follows:

I. DOST- SEI Responsibilities:

- Provide funds for the wage/s of the S&T Researcher, whose designation under the Project is Senior Science Research Specialist, based on the existing rate and to be disbursed on a bi-monthly basis;
- Monitor and evaluate the S&T Researcher's performance in the course of his/her training;
- Collaborate with the host institution in the implementation of CIP;
- Approve the S&T Researcher's continuation/renewal of contract of service subject to the availability of funds, the request made by the host institution, and his/her work performance;
- Maintain personal and employment records of the S&T Researcher; and
- Undertake activities supportive of the professional growth and development of the S&T Researcher.

Nora E. Mangalindan
NORA E. MANGALINDAN
Witness

Corazon I. Tapulgo
CORAZON I. TAPULGO
Witness

Alicia L. Asuncion
ALICIA L. ASUNCION
Witness

Erickson E. Fajiculay
ERICKSON E. FAJICULAY
S&T Researcher

Celia B. Elumba
CELIA B. ELUMBA
Host Institution

Dr. Josette T. Biyo
DR. JOSETTE T. BIYO
Director, SEI

II. HOST INSTITUTION Responsibilities:

- a. Provide the S&T Researcher with relevant research training along his field of specialization;
- b. Conduct continuous assessment of the performance of the S&T Researcher and submit periodic reports on this to SEI;
- c. Make arrangements for access to facilities including hardware and software as well as information needed by the S&T Researcher for the successful conduct of the research/es;
- d. Provide adequate motivation to the S&T Researcher to pursue an S&T career along his field of specialization;
- e. Submit reports to SEI as required; and
- f. Assist the S&T Researcher in finding regular employment relevant to his/her training/field of specialization.

III. S&T RESEARCHER Responsibilities:

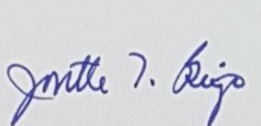
- a. Render service as **Senior Science Research Specialist**, under the "**Accelerated Science and Technology Human Resource Development Program (ASTHRDP)**" on an eight-hour-a-day basis for five (5) days a week with the research project;
- b. Abide by the conditions and requirements of his/her research training program as prepared and certified correct by the Host Institution/Research Supervisor, and the implementing guidelines of the Project;
- c. Prepare technical reports relative to the research being undertaken;
- d. Attend meetings with the CIP's Project Leader, focus group discussions and other related activities organized by SEI which will benefit the CIP S&T researchers;
- e. Submit periodic accomplishment report including daily time record signed by the designated authority to the S&T Scholarship Division, SEI;
- f. Observe office decorum and code of conduct; and
- g. Perform other related activities that may be assigned from time to time.

IV. The S&T Researcher shall receive from the Project a monthly rate of Forty Thousand Six Hundred and Thirty-One Pesos (**P40,631.00**), to be paid on a bi-monthly basis, for the period of **February 2, 2015 to May 2, 2015**.

V. The contract may be pre-terminated by either party provided there is due and proper notice.

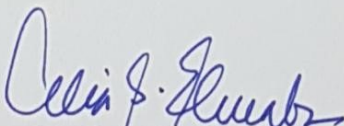
VI. This Contract of Service shall not create an employer-employee relationship and the S&T Researcher will not be entitled to benefits enjoyed by the regular DOST personnel. Furthermore, the services rendered hereunder are not considered as government service.

IN WITNESS WHEREOF, the parties have hereunto set their hands this 2nd day of February 2015 at DOST-PTRI, Philippines.



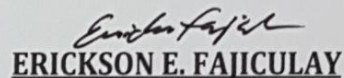
JOSETTE T. BIYO

Director, SEI



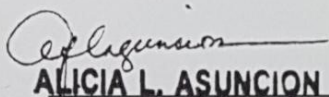
CELIA B. ELUMBA

Host Institution/Research Supervisor



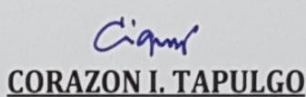
ERICKSON E. FAJICULAY

S&T Researcher



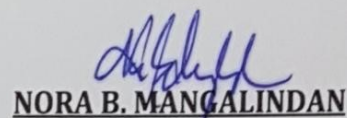
ALICIA L. ASUNCION

Witness



CORAZON I. TAPULGO

Witness



NORA B. MANGALINDAN

Witness

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
City of _____) S.S.

BEFORE ME, a Notary Public, this 17 day of FEB 2015 at the
City of _____, personally appeared:

Name	Passport No. / Gov't. Issued ID / Residence Certificate No.	Date and Place of Issue
JOSETTE T. BIYO	SEI Employee's ID No.: 2014-001	08 April 2014
CELIA B. ELUMBA	Passport No. OE0020475	04 April 2014
ERICKSON E. FAJICULAY	Passport No. EB8717761	19 July 2013

known to me to be the same persons who executed the foregoing instrument consisting of three (3) pages including the page on which this acknowledgement is written, both pages having been signed by the parties and their witnesses, and they acknowledged to me that the same is their free and voluntary act and deed.

IN WITNESS THEREOF, I have hereunto affixed my hand and notarial seal on the date and place above written.

ATTY. DOLORSINDO I. PANER

NOTARY PUBLIC UNTIL DEC. 31, 2015
350 A.I. VILLASAS ST. 1ST FL. 527-5823
PTR NO. 3822088-01/05/15 IBP NO. 856838-12/18/14
COMM. NO. 2014-027 / ROLL NO. 21082
TIN NO. 118-701-600-000
MCI F COMPLIANCE 22 JUNE 13 - 27 JULY 13

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