

September 23, 2021

HONEY SOFIA V. COLIS

OIC Director, ODHRM
VSU, Baybay City, Leyte

Dear Ma'am,

Good Day and peace!

I am Flordeliza O. Rim, 30 years old, a residence of Brgy. Kabunga-an, Baybay City, Leyte. With the help of the CEF (Christian Evangelical Fellowship) local church, I graduated from a four year degree course of Bachelor of Arts Major in Christian Education on Evangelical Theological College of the Philippines in R. Duterte St., Banawa, Cebu City on March 2018. I graduated as Dean's Lister from first year to fourth year and also a working scholar and an academic scholar. I also have eligibility of R.A 1080 category of Professional Teacher on March 2019 with the rating of 80.20.

I would like to apply as an Administrative Aide IV (Clerk) in Visayas State University to help provide and support the needs for my family. Due to pandemic, it is hard to find a job that would help my family aid our financial crisis. My father is a senior citizen and still striving to earn money and my mother is a housewife whom takes care of my niece.

My previous work experience was being a school clerk at Kabunga-an Integrated School, Kabunga-an, Baybay City, Leyte. Attached here is my PDS for your reference.

You may interview me at your convenient time in this contact number 09161934637, 09502593577.

Thank you and God bless!

Respectfully yours,

FLORDELIZA O. RIM