

July 07, 2021

**EDGARDO E. TULIN**

University President

Visayas State University

Thru:

**JETT C. QUEBEC**

Department Head

Department of Liberal Arts & Behavioral Sciences

Visayas State University

Sir;

I am writing to apply as a part-time faculty member in your department. I have enclosed a copy of my resume and would be grateful if you would consider my application.

I am Enrique Carmelo C. Garrovillo III, 30 years old, a graduate of San Carlos Seminary College with a degree in Bachelor of Arts in Philosophy. I am also currently finishing my Master's degree in Literary Studies at Silliman.

As an instructor, I am committed to do everything to help my students learn and achieve their academic goals. I will work hard to come up with learning strategies that will have be more engaging for my students.

I believe that my instructional capabilities combined with my work ethics, skills and commitment to educate students will benefit the department. Moreover, having been part, albeit a short time, of this department, I would like to believe that I am useful addition to the teaching staff.

Hoping for a favorable response.

Respectfully yours,

**Enrique Carmelo C. Garrovillo III**