

September 3, 2022

JEDI JOY B. MAHILUM

Department Head
Department of Plant Breeding
Visayas State University
Visca, Baybay City, Leyte-6521

Dear Ma'am,

Greetings!

I, Grace C. Olar, with high respect to your institution, have the outmost desire to apply as a part-time instructor in your department. I am looking forward to sharing the knowledge I have gained in my academic years of pursuing agriculture.

I am a Cum Laude graduate of Bachelor of Science in Agriculture major in Plant Breeding at Visayas State University, VisCa, Baybay City, Leyte last June 2019. I passed the LEA board exam with a rate of 85.2 and became a licensed agriculturist in November 2019. I worked as an office support staff at CENRO Maasin for nearly a year until I decided to pursue my master's degree. Under the ASTHRDP-DOST Scholarship Program, I enrolled at the same university and took Master of Science in Horticulture specializing in tissue culture. As of now, I am only working on my manuscript.

Although my background is in line with the subject of expertise needed for this job, there is always room for improvement. Hence, I am open to knowledge beyond my understanding and am very much willing to explore my skills and capabilities as an instructor, subordinate, and co-worker. I always believe that teaching is a two-way opportunity to share and learn the concept better. Hence, I took this as a privilege to be able to apply to your department.

Along with this letter are the other requirements stated on the website. If luckily chosen to be evaluated, I can be reached at any time via email at grasyaolar@gmail.com or by cellphone number 09385003227.

Thank you for your time and consideration. I am hoping for your favorable response.

Sincerely,



Grace C. Olar