

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

CS ID No. (Do not fill up. For CSC use only)

PERSONAL INFORMATION

2. SURNAME

FIRST NAME

MIDDLE NAME

Doydora

Gladys

Gaspay

NAME EXTENSION (JR., SR)

N/A

3. DATE OF BIRTH
(mm/dd/yyyy)

08/27/1990

16. CITIZENSHIP

☒ Filipino

☐ Dual Citizenship

☐ by birth

☐ by naturalization

Pls. indicate country:

Philippines

4. PLACE OF BIRTH

Lomangog, Ubay, Bohol

5. SEX

☐ Male

☒ Female

6. CIVIL STATUS

☒ Single

☐ Married

☐ Widowed

☐ Separated

☐ Other/s:

17. RESIDENTIAL ADDRESS

APT 104

House/Block/Lot No

VSU-MAIN

Subdivision/Village

BAYBAY

City/Municipality

Warner St.

Street

Pangasungan

Barangay

LEYTE

Province

ZIP CODE

6521

7. HEIGHT (m)

1.55

18. PERMANENT ADDRESS

N/A

House/Block/Lot No

PUROK 2

Subdivision/Village

UBAY

City/Municipality

N/A

Street

Lomangog

Barangay

BOHOL

Province

ZIP CODE

6315

8. WEIGHT (kg)

79.00

19. TELEPHONE NO.

N/A

9. BLOOD TYPE

A-

20. MOBILE NO.

977-819-1400

10. GSIS ID NO.

2003337821

21. E-MAIL ADDRESS (if any)

gladys.doydora@vsu.edu.ph

11. PAG-IBIG ID NO.

913225282757

12. PHILHEALTH NO.

130001139844

13. SSS NO.

N/A

14. TIN NO.

451798196

15. AGENCY EMPLOYEE NO.

V00788

FAMILY BACKGROUND

22. SPOUSE'S SURNAME

FIRST NAME

MIDDLE NAME

OCCUPATION

EMPLOYER/BUSINESS NAME

BUSINESS ADDRESS

TELEPHONE NO.

N/A

N/A

N/A

N/A

N/A

N/A

23. NAME of CHILDREN (Write full name and list all)

DATE OF BIRTH (mm/dd/yyyy)

N/A

N/A

24. FATHER'S SURNAME

FIRST NAME

MIDDLE NAME

DOYDORA

MARIANITO

MABOLOC

25. MOTHER'S MAIDEN NAME

SURNAME

FIRST NAME

MIDDLE NAME

MARCELINA BERNAL GASPAY

DOYDORA

MARCELINA

GASPAY

(Continue on separate sheet if necessary)

EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL
(Write in full)

BASIC EDUCATION/DEGREE/COURSE
(Write in full)

PERIOD OF ATTENDANCE

From

To

HIGHEST LEVEL/UNITS EARNED
(if not graduated)

YEAR GRADUATED

SCHOLARSHIP/ ACADEMIC HONORS RECEIVED

ELEMENTARY

Ubay Central Elementary School

Elementary

1997

2003

2003

N/A

SECONDARY

LEYTE STATE UNIVERSITY LABORATORY HIGH SCHOOL

High School

2003

2007

2007

N/A

VOCATIONAL/ TRADE COURSE

N/A

COLLEGE

Holy Name University

Bachelor of Science in Civil Engineering

2007

2012

2012

N/A

GRADUATE STUDIES

University of San Carlos

Master of Science in Civil Engineering

2017

27

N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

07/28/2024

CS FORM 212 (Revised 2017), Page 1 of 4

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Civil Engineer	76.85	11/24/2012	Cebu City	0125158	08/27/2024

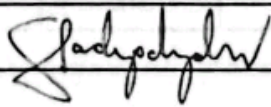
(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
01/01/2023	PRESENT	Instructor I	Visayas State University	29,737.00	12-3	Temporary	Y
08/01/2022	07/31/2023	Instructor I	Visayas State University	28,180.00	12-3	Temporary	Y
08/01/2022	07/31/2022	Instructor I	Visayas State University	26,336.00	12-2	Temporary	Y
01/01/2022		Instructor I	Visayas State University	27,892.00	12-2	Temporary	Y
01/01/2021		Instructor I	Visayas State University	26,336.00	12-2	Temporary	Y
07/30/2020	07/31/2021	Instructor I	Visayas State University	24,779.00	12-2	Temporary	Y
01/01/2020	07/29/2020	Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
08/01/2019	12/31/2019	Instructor I	Visayas State University	23,222.00	12-2	Temporary	Y
01/01/2019		Instructor I	Visayas State University	23,222.00	12-2	Temporary	Y
01/01/2018	12/31/2018	Instructor I	Visayas State University	22,410.00	12-2	Temporary	Y
08/01/2017	12/31/2017	Instructor I	Visayas State University	21,626.00	12-2	Temporary	Y
01/01/2017	07/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
01/01/2017		Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
11/01/2016	12/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
01/01/2016	10/31/2016	Instructor I	Visayas State University	20,651.00	12-1	Temporary	Y
11/01/2015	12/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
01/01/2014	10/31/2015	Instructor I	Visayas State University	19,940.00	-	Temporary	Y
06/03/2013	12/31/2013	Instructor I	Visayas State University	19,940.00	-	Contractual	Y
12/24/2012	05/30/2013	Site Engineer	PQ EQUIPMENT RENTAL AND CONSTRUCTION SERVICES	6,500.00	-	Not specified	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/28/2024
-----------	---	------	------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CMC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training from the last five (5) years for Division Chiefs/employee/Managerial positions)

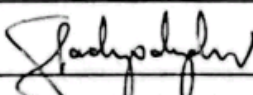
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of L&D (Managerial/ Supervisory/ Technical)	CONDUCTED/SPONSORED BY (Write in full)
		From	To			
	Understanding Construction Contracts and CIAP Document 102	07/04/2024	07/05/2024	16	Technical	Philippines Domestic Construction Board
	Layo na, pero layo pa: Conversations on Creating a Gender-Equal and Socially-Inclusive University	03/08/2023	03/08/2023	8	Technical	IBRTS, Visayas State University
	30th FEIAP General Assembly and the 6th International Convention	07/27/2022	07/29/2022	24	Technical	Philippine Technological Council
	Typhoon Awareness and Calamity Readiness	06/29/2022	06/29/2022	8	Technical	Visayas State University, Department of Meteorology
	Virtual Data Privacy Act of 2012 Awareness Seminar	04/07/2022	04/07/2022	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte"
	Forum: Women Inspiring Women	03/07/2022	03/07/2022	8	Technical	Gender Resource Center
	ISO 9001:2015 Awareness/ Re-awareness Seminar	09/13/2021	09/13/2021	4	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte"
	HEC-RAS and GeoHECRAS Training Seminar	06/30/2021	06/30/2021	2	Technical	GeoGED Engineering
	Ensuring Social Impact in Technopreneurship	04/26/2021	05/14/2021	48	Technical	PHEDev
	Echo-Webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	03/15/2021	03/16/2021	12	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte"
	TECHNOPRENEURSHIP WORKSHOP	06/11/2018	06/15/2018	40	Technical	University of San Carlos
	ERTIAE/SEAPIC/SEE JOINT CONFERENCE	10/18/2017	10/20/2017	24	Technical	CREST-University of San Carlos
	IGS - EDUCATE THE EDUCATORS PROGRAM	04/27/2017	04/28/2017	16	Technical	International Geosynthetics Society
	BASIC OCCUPATIONAL SAFETY AND HEALTH TRAINING COURSE	07/18/2016	07/22/2016	40	Technical	DEPARTMENT OF LABOR AND EMPLOYMENT- OCCUPATIONAL SAFETY AND HEALTH
	2ND NATIONAL ORGANIC AGRICULTURE SCIENTIFIC CONFERENCE	02/16/2016	02/20/2016	40	Technical	ORGANIC AGRICULTURE SOCIETY OF THE PHILIPPINES (OASAP) INC.
	7TH PICE REGION VIII TECHNICAL CONFERENCE	09/24/2015	09/25/2015	20	Technical	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-CALBAYOG CHAPTER

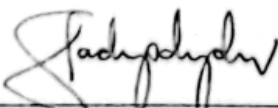
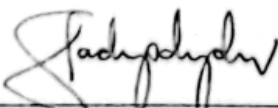
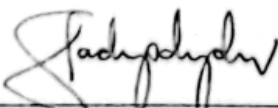
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Dancing		N/A		PHILIPPINE INSTITUTE OF CIVIL ENGINEERS- CEBU CHAPTER
	Singing				
	Ball Sports Enthusiast				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	07/28/2024
-----------	---	------	------------

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant (appointee)) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Epifania G. Loreto</td> <td>Visayas State University- Baybay City</td> <td>09952167888</td> </tr> <tr> <td>Florentino F. Morales</td> <td>Visayas State University - Baybay City</td> <td>09261143826</td> </tr> <tr> <td>Elvira E. Ongy</td> <td>Visayas State University- Baybay City</td> <td>09389669267</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Epifania G. Loreto	Visayas State University- Baybay City	09952167888	Florentino F. Morales	Visayas State University - Baybay City	09261143826	Elvira E. Ongy	Visayas State University- Baybay City	09389669267
NAME	ADDRESS	TEL. NO.											
Epifania G. Loreto	Visayas State University- Baybay City	09952167888											
Florentino F. Morales	Visayas State University - Baybay City	09261143826											
Elvira E. Ongy	Visayas State University- Baybay City	09389669267											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Government Issued ID (i.e. Passport, GGIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID: PRC</td> </tr> <tr> <td>ID/License/Passport No.: 0125158</td> </tr> <tr> <td>Date/Place of Issuance: 12/05/2012 / Cebu City</td> </tr> </table>	Government Issued ID (i.e. Passport, GGIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC	ID/License/Passport No.: 0125158	Date/Place of Issuance: 12/05/2012 / Cebu City	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 80px;">  </td> </tr> <tr> <td style="text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center;">07/28/2024</td> </tr> <tr> <td style="text-align: center;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	07/28/2024	Date Accomplished	 Gladys G. Doydora PHOTO  Right Thumbmark			
Government Issued ID (i.e. Passport, GGIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance													
Government Issued ID: PRC													
ID/License/Passport No.: 0125158													
Date/Place of Issuance: 12/05/2012 / Cebu City													
													
Signature (Sign inside the box)													
07/28/2024													
Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath													