

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PEDRERA		
FIRST NAME	HANNAH	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ALKUINO		
3. DATE OF BIRTH (mm/dd/yyyy)	04 / 14 / 2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ORMOC CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.47	17. RESIDENTIAL ADDRESS	N/A N/A <i>House/Block/Lot No. Street</i>
8. WEIGHT (kg)	42		N/A MARCOS <i>Subdivision/Village Barangay</i>
9. BLOOD TYPE	0+		BAYBAY CITY LEYTE <i>City/Municipality Province</i>
10. GSIS ID NO.	N/A		6525
11. PAG-IBIG ID NO.	121326977579	18. PERMANENT ADDRESS	608 NONE <i>House/Block/Lot No. Street</i>
12. PHILHEALTH NO.	13-025589692-0		NONE DAMULAAN <i>Subdivision/Village Barangay</i>
13. SSS NO.	N/A		ALBUERA LEYTE <i>City/Municipality Province</i>
14. TIN NO.	639-749-863-00000		6542
15. AGENCY EMPLOYEE NO.	N/A	19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09762291897
		21. E-MAIL ADDRESS (if any)	Hannahpedrera@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	N/A		
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	PEDRERA		
FIRST NAME	CELEDONIO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MACASUSI	JR	
25. MOTHER'S MAIDEN NAME			
SURNAME	ALKUINO		
FIRST NAME	SONIA		
MIDDLE NAME	SABINO	(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	ALBUERA SOUTH CENTRAL SCHOOL	PRIMARY EDUCATION	2006	2012	N/A	2012	EIGHTH HONORS
SECONDARY	DAMULAAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	2012	2018	N/A	2018	WITH HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF CULTURE AND ARTS EDUCATION	2018	2022	N/A	2022	MAGNA CUM LAUDE
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MAEd in Cultural and Arts Education	Jan.2025	Present	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE		CS FORM 212 (Revised 2017), Page 1 of 4
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
LICENSURE EXAMINATION FOR TEACHERS	85.6	03/19/2023	TACLOBAN CITY	2057086	04/14/2026
(Continue on separate sheet if necessary)					

V. WORK EXPERIENCE						
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.						

28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	08/14/2024	12/13/2024	Part-time Instructor	Institute of Human Kinetics	182/HR		Contractual	Y
	06/13/2024	1/7/2024	Ukulele Trainer	Institute of Human Kinetics	150/HR		Contractual	Y
	06/18/2024	01/07/2024	Arts and Craft Teacher	Institute of Human Kinetics	300/HR		Contractual	Y
	01/16/2024	05/20/2024	Part-time Instructor	Institute of Human Kinetics	156/HR		Contractual	Y
	08/16/2023	12/21/2023	Part-time Instructor	Institute of Human Kinetics	156/HR		Contractual	Y
(Continue on separate sheet if necessary)								

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29. NAME & ADDRESS OF ORGANIZATION <small>(Write in full)</small>	INCLUSIVE DATES <small>(mm/dd/yyyy)</small>		NUMBER OF HOURS	POSITION / NATURE OF WORK	
	From	To			
GRUPO SA MGA ALAGAD SA MAMUGNAONG ALAMPAT (GAMAA); DAMULAAN, ALBUERA, LEYTE	11/12/2021	08/16/2023	N/A	ARTIST	
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
<small>(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)</small>					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS <small>(Write in full)</small>	INCLUSIVE DATES OF ATTENDANCE <small>(mm/dd/yyyy)</small>		NUMBER OF HOURS	Type of LD <small>(Managerial/ Supervisory/ Technical/etc)</small>	CONDUCTED/ SPONSORED BY <small>(Write in full)</small>
	From	To			
Webinar on Indigenous Knowledge Systems and Practices- Increasing Cultural Awareness and Sensitivity	09/13/2024	09/13/2024	5		National Economic and Development Authority National Commission of Culture and the Arts Regional Development Council XII Regional Social Development Committee XII
Annual Educators' Congress (AECON) 2024: Navigating the Educational Landscape: Brightly Looking at the MATATAG Curriculum	01/19/2024	01/19/2024	8.5	CURRICULUM	REX Education
Webinar Series: Raising Resilient Gen Zs and Alphas: SEL, Well-Being, and Resilience in the Digitally Driven World	04/11/2023	05/23/2023	9.5	CURRICULUM	REX Education
Mga Durungawan sa Kulturang Pilipino: A Webinar Series on Culture-based Education	11/06/2022	11/08/2023	9	CURRICULUM	National Commission on Culture and the Arts and Philippine Women's College of Davao
Kaalam: Creative Forms and Narratives in the Contemporary Webinar Series	03/22/2022	03/22/2022	5	CURRICULUM	Visayas State University
Hinlagi: A Webinar on Indigenous Traditions “Isnag Culinary Heritage”	11/30/2021	11/30/2021	5	CURRICULUM	Katutubo Exchange Philippines
Kongreso ng Gurong Mag-aara(K-GUMA) para sa Edukasyong Kultural-Visayas	11/26/2021	11/26/2021	3.5	CURRICULUM	National Commission on Culture and the Arts
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION <small>(Write in full)</small>			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION <small>(Write in full)</small>	
SINGING	Palaro Pambansa Chess Player 2011			VSU BANAAG Visual Arts Group	
PAINTING(Traditional & Digital)	2nd Placer in Poster Making Contest during 84th National Book Week Regional level			GAMAA - Albuera Visual Arts Group	
GRAPHIC DESIGNING	1st Placer in Poster Making Contest during 84th National Book Week University Level			VSU Koro Kinetika	
PLAYING CHESS					
PLAYING MUSICAL INSTRUMENTS					
NAIL ART DESIGNING					
SONG WRITING					
(Continue on separate sheet if necessary)					
SIGNATURE			DATE	CS FORM 212 (Revised 2017), Page 3 of 4	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>JANE M. GONZALES</td><td>BALUGO, ALBUERA, LEYTE</td><td>09753338440'</td></tr><tr><td>EDRILEN P. CAGUYONG</td><td>DAMULAAAN, ALBUERA, LEYTE</td><td>09927431967'</td></tr><tr><td>MARIA ELENA S. GUY-AB</td><td>ORMOC CITY, LEYTE</td><td>09074161225'</td></tr></table>		NAME	ADDRESS	TEL. NO.	JANE M. GONZALES	BALUGO, ALBUERA, LEYTE	09753338440'	EDRILEN P. CAGUYONG	DAMULAAAN, ALBUERA, LEYTE	09927431967'	MARIA ELENA S. GUY-AB	ORMOC CITY, LEYTE	09074161225'
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: PRC</td></tr><tr><td>ID/License/Passport No.: 2057086</td></tr><tr><td>Date/Place of Issuance: 06/19/2023; ORMOC CITY</td></tr></table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC	ID/License/Passport No.: 2057086	Date/Place of Issuance: 06/19/2023; ORMOC CITY	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td></td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)		Date Accomplished				
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<table><tr><td rowspan="2">SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</td><td></td></tr><tr><td>Person Administering Oath</td></tr></table>		SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.		Person Administering Oath									
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