

R. Magsaysay Avenue
Baybay City, Leyte
September 28, 2020

NILDA T. AMESTOSO
Department Head
Department of Business and Management
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am,

I am writing to apply for the position of Instructor (Part-Time) in the Department of Business and Management, as advertised in the university website. I am a graduate of Master of Management in Agribusiness Management from the Visayas State University Main Campus last June 14, 2019. I also graduated from my Bachelor of Science Degree in Agribusiness in the same University in April 2015.

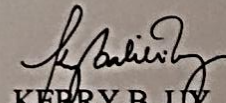
Before pursuing my Master's Degree, I worked as a Store Specialist at Globe Telecom Baybay Branch and then in Visayas State University as a Geographic Information System (GIS) Encoder for Phil-LiDAR II.

As an enthusiastic and motivated individual, I have a strong attention to details and am incredibly organized. During my past work experiences, I was able to work well with a team and was able to deal with different type of personalities which enables me to sharpen my interpersonal skills, organizational skills, communication skills, and my ability to work with speed and accuracy.

For further details, please refer to my attached documents. I would enjoy discussing this position with you in your most convenient time. You can contact me through my mobile number, 09359454204 or my email, kerryuy@gmail.com.

Thank you very much.

Respectfully yours,


KERRY B. UY