

Certificate of Participation

IS AWARDED TO:

EISYN VON FEDERICO C. LAJARA

who has successfully participated in the online training program titled

"Policy to Practice: Streamlining Administrative Support and Implementation"

held on November 30, 2024, via Zoom platform. Duration: 3 hours.

We commend the participants for their dedication and active engagement in acquiring valuable knowledge and skills in **policy implementation and administrative support** during this training.

Given this 30th day of November 2024.

COURSE OUTLINE:

- I. Introduction to Policy Implementation
- II. Key Stages of Policy Implementation
- III. The Role of Administrative Support in Policy Implementation

- IV. Communication Strategies for Effective Policy Implementation
- V. Overcoming Challenges in Policy Implementation
- VI. Administrative Procedures for Policy Adherence



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ATTY. PATRICIA JOY M. QUINATADCAN
Resource Speaker

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Managing Director



PRIMAEXCELLENCE
Review and Training Center

DTI Permit No.: 3375678
Contact No.: 09669505448
Office Address: 8064
Pelaez St. San Dionisio
Parañaque City. 1700

CERTIFICATE OF COMPLETION

This is to certify that

Eisyn Von Federico Lajara

has completed 8hrs 0min 0sec online course of

**RESPONSIBLE DOCUMENT HANDLING
AND SAFEKEEPING PRACTICES**

on November 30, 2024

CHRISTIE C. LACSAMANA

Directress, PRIMAEXCELLENCE Review and Training Center



Certificate ID:
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DEPARTMENT OF TOURISM
Eastern Visayas Region

CERTIFICATE OF PARTICIPATION

is hereby awarded to

EISYN VON FREDERICO C. LAJARA

for having actively participated and sharing invaluable insights during the conduct of

GENDER SENSITIVITY TRAINING

held 25-26 March 2024 at The Oriental Leyte | Brgy. Baras, Palo, Leyte
Given this 26th day of March 2024 in Palo, Leyte

JEMELLE ZAMORA-MILANES
Gender and Development Specialist

KARINA ROSA S. TIOPES, CESO III
Regional Director
Department of Tourism

