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COLLEGE OF AGRICULTURE AND FOOD SCIENCE

Department of Soil Science

SUZETTE B. LINA

Head

Department of Soil Science

Visayas State University

Visca, Baybay City, Leyte

RA: Application for Farm Worker II

Dear Lina,

I view of my application as Farmer Worker II at the Department of Soil Science, I would like to request your good office to accept my other requirements pending the submission of the following document:

- Transcript of Records

I have already secured my application of the said document at the Visayas State University - Registrar however, they have informed me that the releasing of TOR is not yet ready. I promise to obtain and submit the said document whenever the university registrar is ready for releasing.

Thank you very much.

Sincerely,

Angel Grace S. Dela Cruz

Farm Worker II Applicant