

January 22, 2021

**Edgardo E. Tulin**  
University President  
Visayas State University  
Baybay, Leyte

Sir,

Good day!

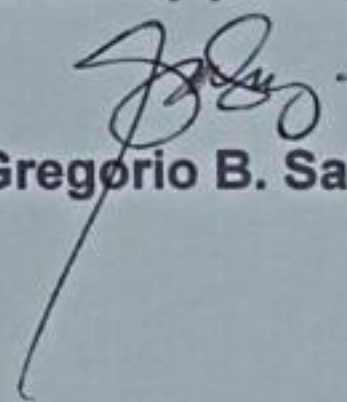
I am writing to express my interest regarding the vacant position that your school is offering.

I've been working as a security guard for almost twenty years now. And presently I was assigned at BDO UNIBANK Tacloban Branch as an OIC guard. I am a hard working person and would love to use my skills and capabilities in your school as a part of a team and I am well prepared to assist.

For additional details regarding my qualifications and expertise, please <sup>review</sup> my attached personal data sheets.

Thank you for taking the time to consider this application and I look forward to hear from you.

Sincerely yours,

  
**Gregorio B. Sausa Jr.**