

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BEDICO		
FIRST NAME	MA. DIVINA GRACIA		NAME EXTENSION (JR., SR)
MIDDLE NAME	ALONSO		
3. DATE OF BIRTH (mm/dd/yyyy)	05/17/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	DALAGUETE, CEBU	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.65 m	17. RESIDENTIAL ADDRESS	ZONE 5
8. WEIGHT (kg)	65 kg	ZIP CODE	House/Block/Lot No. Street
9. BLOOD TYPE	B-		Subdivision/Village Barangay
10. GSIS ID NO.	N/A		BAYBAY CITY LEYTE
11. PAG-IBIG ID NO.	121244354476		City/Municipality Province
12. PHILHEALTH NO.	13-025529022-4		
13. SSS NO.	34-8254245-5	18. PERMANENT ADDRESS	PUROK BITADE
14. TIN NO.	740-986-463-000	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	N/A		Subdivision/Village Barangay
			MACROHON SOUTHERN LEYTE
		City/Municipality Province	
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	0985 301 2822
		21. E-MAIL ADDRESS (if any)	divina17bedico@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	JAMES EMMANUEL R. MULDEZ	03/28/2020
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BEDICO			
FIRST NAME	NICOLAS	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MUNOZ			
25. MOTHER'S MAIDEN NAME	ELDA JANOUGAN ALONSO			
SURNAME	BEDICO			
FIRST NAME	ELDA			
MIDDLE NAME	ALONSO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BALUD ELEMENTARY SCHOOL	ELEMENTARY	06/04/2002	03/31/2010	GRADUATED	2010	FIFTH HONORS
SECONDARY	THE SISTERS OF MARY SCHOOL-GIRLTOWN, INC.	HIGH SCHOOL	04/12/2010	04/20/2013	GRADUATED	2013	NONE
VOCATIONAL / TRADE COURSE	THE SISTERS OF MARY SCHOOL-GIRLTOWN, INC.	DRESS MAKING NC II	04/20/2013	12/11/2013	GRADUATED	2013	NCII
COLLEGE	VIGAYAS STATE UNIVERSITY BAYBAY CAMPUS	BS IN AGRICULTURE MAJOR IN SOIL SCIENCE	06/10/2014	06/15/2018	GRADUATED	2018	CUM LAUDE
GRADUATE STUDIES	VIGAYAS STATE UNIVERSITY BAYBAY CAMPUS	MS IN SOIL SCIENCE MINOR IN AGRONOMY	08/07/2019	08/31/2022	GRADUATED	2022	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JUNE 25, 2025
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## IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

**SIGNATURE**

DATE \_\_\_\_\_

JUNE 25, 2025



29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A


(Continue on separate sheet if necessary)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	INTEGRATED LABORATORIES DIVISION (ILD) TECHNO-CLINIC	08/28/2018	08/30/2018	24.0	TECHNICAL	DEPARTMENT OF AGRICULTURE REGION VII
	OUTREACH PROGRAM FOR SUGAR INDUSTRY (OPRI): SUGARCANE FARM MANAGEMENT SEMINAR	07/23/2019	07/25/2019	24.0	TECHNICAL/MANAGERIAL	SUGAR REGULATORY ADMINISTRATION (SRA)
	INTRODUCTION TO METROLOGY AND INDUSTRIAL CALIBRATION	07/12/2022	07/13/2022	16.0	TECHNICAL	DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST)
	HEALTH, SAFETY, SECURITY, AND ENVIRONMENT (HSSE) TRAINING	02/20/2023	02/22/2023	20.0	TECHNICAL	SHELL - PROJECT TARGIER
	GREEN INITIATIVES TOWARDS ECO-FRIENDLY SCIENCE FOR LABORATORY EQUIPMENT	04/26/2023	04/26/2023	8.0	TECHNICAL	YAMA CHEMODITIES, INC.
	CROP PROTECTION	05/11/2023	05/13/2023	6.0	TECHNICAL	FARMERS TECHNOLOGY AGRICULTURAL LEARNING CENTER
	PROFESSORIAL LECTURE SERIES: SOIL FUNCTION ASSESSMENT FOR SUSTAINABLE LAND USE	02/02/2024	02/06/2024	4.0	TECHNICAL	VEU OFFICE OF THE GRADUATE SCHOOL
	GENERAL PRINCIPLES OF QUALITATIVE RESEARCH DESIGN AND ANALYSIS	03/18/2024	03/18/2024	8.0	TECHNICAL	PROJECT MOCHA-UNIVERSITY OF THE PHILIPPINES LOS BANOS
	PROFESSORIAL LECTURE SERIES: NURTURING SUSTAINABILITY TOGETHER: EXPLORING SOCIALLY INNOVATIVE COMMUNITY-BASED LEARNING IN THE CELESTE NETWORK'S JOURNEY	03/20/2024	03/20/2024	2.5	TECHNICAL	VEU OFFICE OF THE GRADUATE SCHOOL
	HEALTHY SOILS FOR HEALTHY HUMANS AND A HEALTHY PLANET	07/16/2024	07/16/2024	4.0	TECHNICAL	ACIAR CLAM AND PCAARRD-DETIM NSTP CLAUVERIA
	FOREST-BASED CLIMATE CHANGE MITIGATION OPTIONS: MAKING THEM WORK FOR PEOPLE AND NATURE	07/22/2024	07/22/2024	2.0	TECHNICAL	PROJECT TARGIER- UNIVERSITY OF CUNCIINE COAST
	CARBON 101 COURSE ON ECOLOGICAL UNDERPINNING OF CARBON FORESTRY	07/23/2024	07/26/2024	32.0	TECHNICAL	PROJECT TARGIER- UNIVERSITY OF CUNCIINE COAST
	STANDARD FIRST AID (SFA) AND BACK LIFE SUPPORT (BLS) TRAINING	04/08/2025	04/11/2025	32.0	TECHNICAL	PROJECT TARGIER - PHILIPPINE RED CROSS
	SOIL HEALTH SYMPOSIUM: SOIL HEALTH AND THE IMPORTANCE OF SOIL ORGANIC CARBON: MEASUREMENT, MONITORING AND MANAGEMENT	06/10/2025	06/13/2025	32.0	TECHNICAL	DEPARTMENT OF AGRICULTURE - BUREAU OF SOILS AND WATER MANAGEMENT (DA-BEWM)

(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	GARDENING		NONE		NONE
	ART (PAINTING, SKETCHING)				
	READING AND WRITING				
	SEWING, CROCHETING				
	EMBROIDERY				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JUNE 25, 2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_


☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

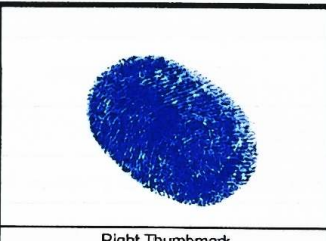
NAME	ADDRESS	TEL NO.
SUZETTE R. LINA	DEPARTMENT OF SOIL SCIENCE, VEU, VIJCA , BAYBAY CITY, LEYTE	0919 961 3922
ANGELA A. FERKAREN	VEU, VIJCA, BAYBAY CITY, LEYTE	
ARTURO E. PAGA	DEPARTMENT OF FOREST SCIENCE, VEU, VIJCA, BAYBAY CITY, LEYTE	0947 151 8204

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



MA-DIVINA GRACIA A. BEDICO

PHOTO



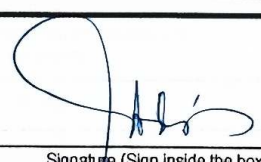
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Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC LICENCE

ID/License/Passport No.: 0048123

Date/Place of Issuance: 06/26/2025, PRC ORMOX



Signature (Sign inside the box)

JUNE 26, 2025

Date Accomplished

SUBSCRIBED AND SWORN to before me this JUN 26 2025, affiant exhibiting his/her validly issued government ID as indicated above.

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**ATTY. ERNESTO M. BUTAWAN**  
Notary Public for the Province of Leyte, City of Baybay  
Notarial Commission No. B-23-12-08  
Until December 31, 2025  
MCLE Comp. No. VIII-00111880 - Valid until Apr. 14, 2028  
PTR No. BC028356 - 01/02/25  
IBP O.R. No. 429701 - 01/02/25  
TIN No. 113-008-908

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