



ANDREA MARIE F. BORNEO

Brgy. San Isidro, Baybay City, Leyte

09518515704

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CAREER OBJECTIVE

- To work for an organization which provides me the opportunity to improve my skills and knowledge to grow along with the organization objective.
- To contribute my best to the company achieving its objective and satisfy its target using my skills so as serving the industry by providing quality work as a good example to other people.

PERSONAL DATA

Age:	23 years old
Sex:	Female
Birthdate:	February 21, 1998
Civil Status:	Single
Religion:	Roman Catholic
Language:	English and Filipino
Interest:	Public Speaking and Arts/Drawing
Father's Name:	Douglas B. Borneo Sr.
Mother's Name:	Cleofe F. Borneo

EDUCATIONAL BACKGROUND

Tertiary Education:

Address:

Program Taken:

Field of Specialization:

Year Graduated:

VISAYAS STATE UNIVERSITY

VSU, ViSCA, Baybay City, Leyte

Bachelor of Secondary Education

Biological Sciences

June 2018

Secondary Education:

Address:

Year Graduated:

BAYBAY NATIONAL HIGHSCHOOL

30 de Diciembre St. Baybay City, Leyte

ESEP-STEM Curriculum

June 2018

Elementary Education:

Address:

Year Graduated:

BAYBAY NORTH CENTRAL SCHOOL

A Bonifacio St. Baybay City, Leyte

FL-SSES

April 2010

ORGANIZATIONAL AFFILIATIONS

- **Holy Spirit Parish Church-Parish Pastoral Council**
Position: Secretary
2020-present
- **Visayas State University-Alliance of Biological Sciences Major (ABioSciM)**
Position: PIO
2016-2017
- **San Isidro Youth Association (SIYA)**
Position: President
2015-2016
- **CFC- Youth for Christ-Campus Based**
Execom- Vice President

2014-2015

- **Commission on Youth-Holy Spirit Parish (COY)**

Position: Secretary

2014-2018

EXPERIENCE

- Practice Teacher at Bitanluan National High School in Grade 8 and Grade 10 level on August 22-November 16, 2017
- Summer Job-BIR Office (April to May 2014)
- Former ESL Teacher at Zett A English Academy-UV ESL (Kindergarten/Comprehensive-Intensive ESL/ TOIEC-TOEFL Course.
- College Teacher at Visayas State University teaching Professional Education Courses to present

TECHNICAL SKILLS

- Excellent in Microsoft Word, Microsoft Excel, and Microsoft Powerpoint
- Proficient in using Windows 7, 8, and 10s

OTHER SKILLS

- Program Head and Wedding Organizer
- Public Speaking, Hosting and Speaker
- Creative Design and Decoration

PERSONALITY TRAITS

- Ability on how to deal with other people
- Good analytical skills
- Hardworking, fast learner, dedicated and can cope up easily with hectic schedules
- Ability to work individually as well as in group environment