

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	CANDAZA		
FIRST NAME	CHERELYN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	NESUS		
3. DATE OF BIRTH (mm/dd/yyyy)	07-19-99	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ALANGALANG LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A CAVITE Subdivision/Village Barangay ALANGALANG LEYTE City/Municipality Province
7. HEIGHT (m)	148cm	ZIP CODE	6517
8. WEIGHT (kg)	46kg		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street N/A CAVITE Subdivision/Village Barangay ALANGALANG LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6517
11. PAG-IBIG ID NO.	121317037245		
12. PHILHEALTH NO.	012553136642	19. TELEPHONE NO.	N/A
13. SSS NO.	06-4556025-1	20. MOBILE NO.	09507418629
14. TIN NO.	646-245-081-00000	21. E-MAIL ADDRESS (if any)	candazacherelyn@gmail.com
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	CANDAZA			
FIRST NAME	ELENO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	VISTO			
25. MOTHER'S MAIDEN NAME				
SURNAME	NESUS			
FIRST NAME	CRISTITA			
MIDDLE NAME	BORERES		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BINONGTOAN CENTRAL SCHOOL	N/A				2012	WITH HONOR
SECONDARY	ALANGALANG AGRO INDUSTRIAL SCHOOL	Technical Vocational - Organic Agriculture				2018	WITH HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A				N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY- MAIN CAMPUS	Bachelor of Science in Agriculture - Horticulture				2022	CUM LAUDE
GRADUATE STUDIES	N/A	N/A				N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

May 1, 2025


[illegible]





V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	01-05-2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A				N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	FFS- Production of High Quality Inbred Rice ,Seed Certification and Farm Mechanization					ALDE Farm
	Plantation Herbicide Resistance Management Webinar					CropLife Philippines
	AgriTalk:Fruit and Vegetable Preservation and Processing Webinar					e-Extension Mangement, ATI
	Online-Kabataang Agribiz Training (E-KAT) on the topic Proper Meat Handling					DA
	The Socioeconomic Benefits of Biotech Crops , Global, Local and Specific Cases					CropLife Philippines
	Training on Coffee Production					MAO- Alangalang
	Division- Based Leadership and Capability Training Workshop					DepEd Leyte Division
	On-Campus On the Job Training (OJT)					Visayas State University (Visca,Baybay)
	Work Immersion					Arteche, Eastern Samar
	Leadership and Basic Life Skills Training Sade Y I (Why I?)					Province of Leyte
	Development Center for Retail Banking					Teleperformance - Cebu IT Park
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	MS Word/ Excel Literate	Supreme Student Government (SSG) Leadership Awardee (2018)		Supreme Student Government - President (2017-2018)		
	Industrious	ERM-KAPWA Leadership Awardee (2018)		Visayas State University Horticulture Society (ViHos) -Board Member (2020-2021)		
	Driven	Service Awardee (2016 and 2018)				
	Dedication	DSWD-Pantawid Pamilyang Pilipino Program Awardee(2018)				
	Resilient					
	Fleixibilty					
	Reading Published Research/Articles					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	01-05-2025	

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Dr. Arsenio D. Ramos</td> <td>Visca, Baybay</td> <td>09088103744</td> </tr> <tr> <td>Dr. Santos B. Villocino Jr.</td> <td>Visca, Baybay</td> <td>09176333687</td> </tr> <tr> <td>Arselle Mae Dorato</td> <td>Cebu City</td> <td>09635745128</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Dr. Arsenio D. Ramos	Visca, Baybay	09088103744	Dr. Santos B. Villocino Jr.	Visca, Baybay	09176333687	Arselle Mae Dorato	Cebu City	09635745128
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; height: 60px; margin-top: 10px;"></div> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 5px;"> Person Administering Oath </div> </div> <div style="width: 35%; text-align: center;">  PHOTO </div> </div> <div style="border: 1px solid black; height: 100px; margin-top: 10px; text-align: center;"> Right Thumbmark </div>													