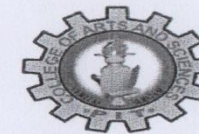




Republic of the Philippines
PALOMPON INSTITUTE OF TECHNOLOGY
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INDIVIDUAL PERFORMANCE COMMITMENT & REVIEW (IPCR) FORM

I, **RICHARD C. ABARQUEZ**, Faculty of the Social Science Department, commit to deliver and agree to be rated on the accomplishment of the following targets in accordance with the indicated measures for the period JANUARY to JUNE 2022.

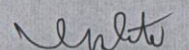
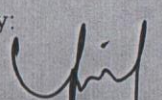
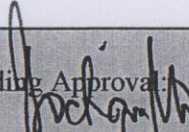
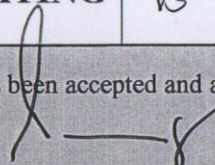
APPROVED:

ELVENNE MANILA-BATE
Chair, Social Science Department
Date: _____

Rating
5 – Outstanding
4 – Very Satisfactory
3 – Satisfactory
2 – Unsatisfactory
1 – Poor

RICHARD C. ABARQUEZ
Faculty, Social Science Department
Date: _____

ORGANIZATIONAL OUTCOME (OO)	SUCCESS/PERFORMANCE INDICATOR (PI)	OFFICE/PERSONS RESPONSIBLE	TARGET	ACTUAL ACCOMPLISHMENT	RATING						REMARKS	
					Q		E		T			Ave
					Self	Sup.	Self	Sup.	Self	Sup.		
STRATEGIC FUNCTIONS 10%												
	Designation: Technical Librarian											
	1. Manage LRC Facebook page and other information dissemination task.	<i>Librarian</i>	90%	90%	4	4	4	5	4	5	4.33	
	2. Monitor Library Materials	<i>Librarian</i>	90%	85%	4	4	4	4	4	4	4	

	9. Performed tasks assigned by immediate supervisor	SSD Faculty & Chair	90%	100%	4	4	4	4	4	4	4.0	
<i>General Administrative Support Services</i>												
ADD-ONS (Maximum of 2 points where it will be applicable)												
	1.											
	2.											
SUMMARY OF RATINGS												
AVERAGE RATINGS												
FINAL AVERAGE RATING											4.02	
ADJECTIVAL RATING											VS	
The above rating has been discussed with the ratee:  ELVENNE MANILA-BATE Chair, Social Science Department Date: <u>09-08-2022</u>		Calibrated by:  NATHANIEL BRAYN S. FIEL Dean, College of Arts & Sciences Date: <u>11-9-22</u>		Recommending Approval:  GREGORIO S. OCHAVILLO - Vice President for Academic Affairs Date: _____			The rating has been accepted and approved:  NORBERTO C. OLAVIDES President Date: _____					

	status on borrowing and returning of it											
	3. Serve clients thru online platform using LRC page	Librarian	90%	90%	4	5	4	5	4	4	4.33	
	4. Serve clients physically in the library	Librarian	90%	90%	4	4	4	5	4	4	4.17	
	5. Arrange, collect, process library materials for the use of clientele	Librarian	90%	85%	4	4	4	4	4	4	4	
	6. Update materials in CAS courses like books and internet based resources	Librarian	90%	90%	4	5	4	4	4	4	4.17	
	7. Update materials in ComEd courses like books and internet based resources	Librarian	90%	90%	4	5	4	4	4	4	4.17	

Strategic Functions =

CORE FUNCTIONS (80%)

INSTRUCTION (60%)	1. Percentage of graduates (2 years prior) that are employed	Departments with program / course offering/s										The department has no program offering.
	2. Percentage of undergraduate student population enrolled in CHED identified and RDC-identified priority programs	Departments with program / course offering/s										The department has no program offering.
	3. Percentage of undergraduate programs with accreditation	Departments with program / course offering/s										The department has no program offering.
	4. Percentage of course syllabi submitted not later than a week from start of classes.	SSD Chair & Faculty	70%	75%	4	4	5	4	5	4	4.33	The Contemporary World

