

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

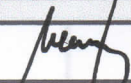
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1-CS ID No. (Do not fill up. For CSC use only)

| | | | |
|-------------------------------|---|---|--|
| I. PERSONAL INFORMATION | | | |
| 2. SURNAME | UNLU-CAY | | |
| FIRST NAME | MARK MICHAEL | NAME EXTENSION (JR., SR) N/A | |
| MIDDLE NAME | ORACION | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | OCTOBER 19, 1995 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization |
| 4. PLACE OF BIRTH | BAYBAY, LEYTE | If holder of dual citizenship, please indicate the details. | Pls. indicate country: |
| 5. SEX | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | | |
| 6. CIVIL STATUS | <input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS | House/Block/Lot No. Street BUBON |
| 7. HEIGHT (m) | 6'1 | ZIP CODE | Subdivision/Village Barangay BAYBAY CITY LEYTE |
| 8. WEIGHT (kg) | 105 KG | | City/Municipality Province 6521 |
| 9. BLOOD TYPE | AB+ | 18. PERMANENT ADDRESS | House/Block/Lot No. Street BUBON |
| 10. GSIS ID NO. | 02005662101 | ZIP CODE | Subdivision/Village Barangay BAYBAY CITY LEYTE |
| 11. PAG-IBIG ID NO. | N/A | | City/Municipality Province 6521 |
| 12. PHILHEALTH NO. | 13-025273091-6 | 19. TELEPHONE NO. | N/A |
| 13. SSS NO. | N/A | 20. MOBILE NO. | +639992290058 |
| 14. TIN NO. | 356-579-739-000 | 21. E-MAIL ADDRESS (if any) | markunlucay@gmail.com |
| 15. AGENCY EMPLOYEE NO. | 00815 | | |

| | | | | |
|--------------------------|----------|--------------------------|---|----------------------------|
| II. FAMILY BACKGROUND | | | | |
| 22. SPOUSE'S SURNAME | N/A | | 23. NAME of Children (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | N/A | NAME EXTENSION (JR., SR) | N/A | N/A |
| MIDDLE NAME | N/A | | | |
| OCCUPATION | N/A | | | |
| EMPLOYER/BUSINESS NAME | N/A | | | |
| BUSINESS ADDRESS | N/A | | | |
| TELEPHONE NO. | N/A | | | |
| 24. FATHER'S SURNAME | UNLU-CAY | | | |
| FIRST NAME | MUSTAFA | NAME EXTENSION (JR., SR) | | |
| MIDDLE NAME | N/A | | | |
| 25. MOTHER'S MAIDEN NAME | | | | |
| SURNAME | UNLU-CAY | | | |
| FIRST NAME | IDERLINA | | | |
| MIDDLE NAME | ORACION | | (Continue on separate sheet if necessary) | |

| | | | | | | | |
|-----------------------------|--------------------------------|---|----------------------|------|--|----------------|---------------------------------------|
| III. EDUCATIONAL BACKGROUND | | | | | | | |
| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (if not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
| | | | From | To | | | |
| ELEMENTARY | GRACE CHRISTIAN SCHOOL | PRIMARY | 2002 | 2008 | GRADUATE | 2008 | WITH HONORS |
| SECONDARY | VSU LABORATORY HIGH SCHOOL | HIGH SCHOOL | 2008 | 2012 | GRADUATE | 2012 | WITH HONORS |
| VOCATIONAL / TRADE COURSE | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| COLLEGE | VISAYAS STATE UNIVERSITY | BS IN DEVELOPMENT COMMUNICATION | 2012 | 2017 | GRADUATED | 2017 | NON-CURRICULAR SCHOLAR |
| GRADUATE STUDIES | CEBU TECHNOLOGICAL UNIVERSITY | MASTER IN PUBLIC ADMINISTRATION | 2019 | 2021 | GRADUATED | 2021 | N/A |

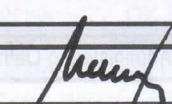
| | | | |
|---|---|------|---------------|
| (Continue on separate sheet if necessary) | | | |
| SIGNATURE |  | DATE | JULY 31, 2023 |

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

| | | | |
|-----------|---|------|---------------|
| SIGNATURE |  | DATE | JULY 31, 2023 |
|-----------|---|------|---------------|

| VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S | | | | | | |
|--|---|---|---|--|--|---|
| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK | |
| | | From | To | | | |
| | KABATAAN SAN SIDLANGAN, INC. (KISS) | 10/01/2017 | PRESENT | | MEMBER WITH GOOD STANDING | |
| | NATIONAL YOUTH COMMISSION VOLUNTEER | 01/07/2018 | PRESENT | | MEMBER WITH GOOD STANDING | |
| | YOUNG SOWERS FELLOSHIP (YSF) | 30/01/2016 | PRESENT | | VICE PRESIDENT | |
| | VOLUNTEER YOUTH LEADERS FOR HEALTHY (VYLH) | 01/10/2018 | PRESENT | | MEMBER WITH GOOD STANDING | |
| | PHILIPPINE COUNCILOR'S LEAGUE (PCL) | 01/08/2019 | PRESENT | | MEMBER WITH GOOD STANDING | |
| | NATIONAL MOVEMENT FOR YOUNG LEGISLATORS (NMYL) | 01/02/2020 | PRESENT | | REGIONAL PUBLIC RELATIONS OFFICER | |
| | 14th INFANTRY BATTALION "YOUTH FOR PEACE" COUNCIL | 01/08/2020 | PRESENT | | PRESIDENT | |
| (Continue on separate sheet if necessary) | | | | | | |
| VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED | | | | | | |
| (Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Managerial positions) | | | | | | |
| 30 | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAININGS PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of LD (Managerial/Supervisory/Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
| | | From | To | | | |
| | ORIENTATION COURSE FOR LOCAL LEGISLATORS : ENHANCING GOVERNANCE THROUGH EFFECTIVE AND RESPONSIVE LEGISLATION | 25/11/2019 | 28/11/2019 | 32 HOURS | TECHNICAL | DILG & PCL |
| | SYMPOSIUM OF TEEN-AGE PREGNANCY & HIV AWARENESS | 25/09/2019 | 25/09/2019 | 8 HOURS | SUPERVISORY | DepEd BAYBAY NIGHT HIGH SCHOOL |
| | LEADERSHIP TRAINING PROGRAM | 05/10/2019 | 05/10/2019 | 8 HOURS | SUPERVISORY | CHED FCIC STUDENT COUNCIL |
| | SK CONTINUING MODULE OF RESOURCES AND YOUTH MOBILIZATION | 27/08/2019 | 30/08/2019 | 32 HOURS | MANAGERIAL | NATIONAL YOUTH COMMISSION |
| | SEXUAL ORIENTATION, GENDER IDENTITY AND EXPRESSION (SOGIE) AND HUMAN IMMUNO-DEFECIENCY SYNDROME (HIVE-AIDS) AWARENESS | 12/08/2019 | 22/08/2019 | 8 HOURS | SUPERVISORY | LGU- SK FEDERATION PRESIDENT BATO |
| | INTERNATIONAL YOUTH DAY AND LINGGO NG KABATAAN CELEBRATION | 12/08/2019 | 12/08/2019 | 8 HOURS | SUPERVISORY | NATIONAL YOUTH COMMISSION |
| | BARANGAY COUNCIL FOR THE PROTECTION OF CHILDREN AND VIOLENCE (VAWC) | 04/04/2019 | 05/04/2019 | 16 HOURS | SUPERVISORY | LGU- LIGA NG MGA BARANGAY BATO |
| | FILMING OF THE INSTITUTIONAL AUDIO VISUAL PRESENTATION OF THE NATIONAL YOUTH COMMISSION (NYC) | 16/09/2019 | 16/09/2019 | 8 HOURS | MANAGERIAL | NATIONAL YOUTH COMMISSION |
| | YOUTH EXCHANGE PROGRAM IN SASSARI, ITALY SPONSORED BY THE EUROPIAN COMMISSION THROUGH THE ERAMUS + PROGRAM | 17/11/2019 | 25/11/2019 | 72 HOURS | TECHNICAL | ERASMUS + OF THE EUROPEAN COMMISSION- MINE VAGANTI INTERTL' |
| | DRUG PREVENTION EDUCATION | 28/03/2022 | 29/03/2022 | 16 HOURS | TECHNICAL | PHILIPPINE NATIONAL POLICE |
| | TES 2 CONGRESS | 15/16/2021 | 15/16/2021 | 8 HOURS | TECHNICAL | SOUTHERN-LEYTE STATE UNIVERSITY MAIN CAMPUS |
| | 4-DAY AVENGER YOUTH LEADERS' CAMP 2021 | 22/09/2021 | 25/09/2021 | 48 HOURS | TECHNICAL | 14TH INFANTRY (AVENGERS) BATALLION |
| | TES 2 CONGRESS: BOOSTING ONE'S MENTAL HEALTH AND WELL-BEING | 15/06/2021 | 15/06/2021 | 8 HOURS | TECHNICAL | SOUTHERN LEYTE STATE UNIVERSITY |
| | REGIONAL YOUTH LEADERS FOR PEACE SUMMIT (RYLPS) | 14/12/2021 | 17/12/2021 | 32 HOURS | TECHNICAL | CAMP-FIRE |
| | POLICE REGIONAL OFFICE 8 - KEY NOTE SPEAKER ON NATIONAL VOLUNTEERS MONTH CELEBRATION | 06/12/2021 | 06/12/2021 | 8 HOURS | TECHNICAL | PHILIPPINE NATIONAL POLICE |
| | KABATAAN KONTRA KRIMEN, DROGA AT TERORISMO (KK2DAT) CONGRESS 2022 | 20/07/2022 | 20/07/2022 | 8 HOURS | TECHNICAL | LGU- SK FEDERATION PRESIDENT ALANGALANG |
| | 4-DAY CASCADING OF KKDAT C.O.R.E AND OTHER ORGANIZING STRATEGIES | 12/07/2022 | 15/07/2022 | 48 HOURS | TECHNICAL | PHILIPPINE NATIONAL POLICE |
| | ONE VISAYAS SUMMIT | 24/10/2023 | 26/10/2023 | 32 HOURS | TECHNICAL | NATIONAL YOUTH COMMISSION |
| | WEBSITE DEVELOPMENT OF SK DIGITAL RESOURCE HUB | 30/03/2023 | 31/03/2023 | 16 HOURS | SUPERVISORY | LGU-SK FEDERATION PRESIDENT BAYBAY AND UNIFY PHILIPPINES |
| | UN SUSTAINABLE DEVELOPMENT SOLUTIONS NETWORK- YOUTH PHILIPPINES | 14/04/2023 | 14/04/2023 | 8 HOURS | TECHNICAL | UN SDSN YOUTH PHILIPPINES, INC. |
| | REGIONAL ROLLOUT OF THE BUHAY INGATAN, DROGA'Y AYAWAN (BIDA) PROGRAM | 08/02/2023 | 08/02/2023 | 8 HOURS | TECHNICAL | DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNEMENT |
| (ntinue on searate sheet if necessary) | | | | | | |
| VIII. OTHER INFORMATION | | | | | | |
| 31. | SPECIAL SKILLS | 32. | NON-ACADEMIC DISTINCTIONS/RECOGNITION (Write in full) | MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) | | |
| | LEGISLATOR | | OUTSTANDING STUDENT AWARDEE (2017) | PHILIPPINE COUNCILORS' LEAGUE (PCL) | | |
| | DEVELOPMENT COMMUNICATOR | | OUTSTANDING STAKEHOLDER OF THE CITY OF BAYBAY (2019) | NATIONAL MOVEMENT FOR YOUNG LEGISLATORS (NMYL) | | |
| | NEWS CORRESPONDENT | | OUTSTANDING YOUNG FILIPINO PUBLIC SERVANT OF THE YEAR (2021) | SANGGUNIAN KABATAAN | | |
| | PROACTIVE YOUTH LEADER | | GAWAD SAMARITAN AWARDS (2021) | UN SUSTAINABLE DEVELOPMENT SOLUTIONS NETWORK YOUTH PHILIPPINES | | |
| | NATIONAL FOCAL POINT / COUNTRY COORDINATOR FOR UN- YOUTH EVENTS | | OUTSTANDING SANGGUNIAN KABATAAN AWARDS (2022) | UNIFY, INC. | | |
| | PHILANTHROPIST | | MOST OUTSTANDING YOUTH LEADER I N THE PROVINCE OF LEYTE (2022) | LIONS CLUB INTERNATIONAL | | |
| | SUSTAINABLE DEVELOPMENT GOALS AMBASSADOR | | MOST OUTSTANDING SANGGUNIAN KABATAAN AND SK FEDERATION PRESIDENT (2022) | KABATAAN KONTRA DROGA AT TERORISMO | | |
| SIGNATURE | |  | | DATE JULY 31, 2023 | | |

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:

early retirement/resignation

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No.:

☒ YES☐ NO

If YES, please specify ID No.:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

| NAME | ADDRESS | TEL. NO. |
|---------------------------|-------------------------------|------------|
| HON. CARL NICOLAS C. CARI | CANDADAM, BAYBAY CITY , LEYTE | 9491122752 |
| DEOGRACIAS PERNITES | BAYBAY CITY, LEYTE | 9156505570 |
| ASEC. VICTOR DEL ROSARIO | BILIRAN LEYTE | 9999957829 |

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PASSPORT

ID/License/Passport No.: P1352595C

Date/Place of Issuance: 16 AUG 2032 DFA TAC

Signature (Sign inside the box)

JULY 31, 2025

Date Accomplished

SUBSCRIBED AND SWORN to before me this 16th day of August 2023, at Baybay City, Leyte, Philippines, by ATTY. ERNESTO M. BUTAWAN, Notary Public for the Province of Leyte, City of Baybay, Commission No. B-22-06-07, until December 31, 2023, PTR No. BC0113705 issued on Jan. 3, 2023, IBP No. O. R. No. 257404 issued on Jan. 2, 2023, MCLE COMPLIANCE NO. VII-0008593-Valid until April 4, 2025, Attorney's Roll No. 41458, R. Magsaysay Avenue, Baybay City, Leyte.

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Person Administering Oath

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