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June 01, 2020

Dr. Edgardo E. Tulin
President
VSU, Visca, Baybay City, Leyte

Thru: **Dr. Dario P. Lina**
Head, Security Service and
Management Office

Sir:

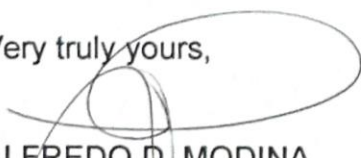
I am Alfredo D. Modina, currently serving as Watchman (JO) of this University and I am interested to apply for the advertised casual security guard I position. My 1-year experience as a Watchman makes me feel confident that I can perform the duties and responsibilities called for in such position.

During my 1-year incumbency as a Watchman, I have performed area patrols on-foot and on motorcycle. I have also responded to calls related to traffic incidents, domestic disputes and reports of criminal activity. I am keen to use my skills to assist and protect the community to the fullest extent possible. My training and personal characteristics makes me a perfect fit to handle both challenging and tough situations that may occur while on the job. In addition, I've worked as Security Guard in a private company for almost 2years.

For all of the above reasons, I am confident that you will find me to be a compelling candidate for said position. I will always have time for and when called for an interview. My mobile phone number as well as my residence is indicated above.

Thank you very much and looking forward for your favorable action on this application.

Very truly yours,



ALFREDO D. MODINA
Applicant