

December 27, 2024

Engr. ROLANDO U. LOR, JR

Brgy. Mana-ul, Hilongos, Leyte, 6524

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Prof. EPIFANIA G. LORETO

Department Head, Department of Civil Engineering

College of Engineering and Technology

Visayas State University

Visca, Baybay City, Leyte, 6521-A

Dear Prof. Loreto,

Greetings!

This is to forward my application for an Instructor I position at your department, Department of Civil Engineering, under the College of Engineering and Technology at Visayas State University. I am interested to impart my knowledge that I have acquired both in the university and the construction industry in order to enhance the knowledge and capabilities of your students enrolled in the degree program.

I am a graduate of Bachelor of Science in Civil Engineering in this university and department last June 2020. I also passed the 2022 Civil Engineering Licensure Examination administered by the Professional Regulation Commission (PRC). I am confident enough that I could contribute to the best of my ability to the visions and missions of the department, college, and the university, in general, that is to produce highly competent graduates.

Attached herewith are my documents for your references. Please do not hesitate to reach me through the contact details above should you find my qualifications adequate and for further inquiries.

Thank you so much and God bless!

Respectfully yours,

A handwritten signature in blue ink, appearing to be 'R. Lor, Jr.', with a stylized flourish at the end.

Engr. ROLANDO U. LOR, JR.