

Maggie Lou M. Gubalane
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February 2, 2022

Manuel D. Gacutan Jr.
Head, Department of Animal Science (DAS)
Visayas State University
Visca, Baybay City, Leyte

Dear Mr. Gacutan,

I am reaching out to you regarding the position of part-time instructor at the Department of Animal Science I found at the VSU website job posting. I find this role quite challenging but very interesting and suitable for the career path I want to pursue. To be considered as a candidate for this role is a huge appreciation in my part.

I earned my Bachelor's degree in Animal Science at the Visayas State University and became a licensed Agriculturist in the same year, on 2019. In my previous employment, I worked for eight months as a farm technician at a medium scale commercial layer farm of which I was tasked to ensure the farm's standard operating procedure (SOP) is carried out properly. This responsibility helped me develop my communication skills especially in providing instruction in day-to-day farm operation and in dealing with different kinds of co-workers. It also cultivated my problem solving abilities by basic troubleshooting regarding the flow of farm operations.

Although I lack experience in teaching professionally, I have experienced tutoring children in my family, teenagers in my neighbourhood and friends from college, that, I think, is advantageous and with the quality of instruction I received here at VSU, and the skills I acquired in my previous employment, I aim to incorporate that in this position I am applying for. With this, I hope my credentials are sufficient for me to qualify for the role of Instructor.

Thank you for putting aside a portion of your time to review my application. I appreciate it and I look forward to hear from you soon.

Sincerely,

Maggie Lou M. Gubalane

