

EDGARDO E. TULIN

VSU, PRESIDENT

THRU: DR. LOURDES B. CANO

HEAD OF ODHRD

Dear Ma'am,

I have seen your advertisement that there is a hiring for the position for administrative aide. It is in this regard, that I would like to express my interest to apply. I am Alpie T. Llano, 38 years of ages, married and I have two kids and resident of Brgy: Pangasugan Babybay City Leyte. I am currently connected at the university for 11years, 7 years in Department of Consumer hospitality Management (DCHM) and 4 years in Department of Mathematics and Physics up to present. I am willing to be train and learn how to work. Attached here with is my resume for my personal background. Should there be a need for me to come for and interview at your most convenient time.

Thanks and Godbless

Respectfully yours,

Alpie T. Llano