

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TANCOG		
FIRST NAME	JOSEPH		NAME EXTENSION (JR., SR)
MIDDLE NAME	BACOD		
3. DATE OF BIRTH (mm/dd/yyyy)	12/28/1988	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MERCEDES, SICABO	If holder of dual citizenship, please indicate the details:	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.47 m.		
8. WEIGHT (kg)	55 kg.		
9. BLOOD TYPE	B+		
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	1210-3480-4012		
12. PHILHEALTH NO.	13-101084036-2		
13. SSS NO.	06-3199417-4		
14. TIN NO.	110-692-367		
15. AGENCY EMPLOYEE NO.	N/A		
		18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	0949 571 3183
		21. E-MAIL ADDRESS (if any)	lynlyn_senbreeze@yahoo.com.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		SAMANTHA T. DELAS SANTOS	11/04/2010
MIDDLE NAME			
OCCUPATION			
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			
24. FATHER'S SURNAME	TANCOG		
FIRST NAME	GEORGE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DADAP		
25. MOTHER'S MAIDEN NAME			
SURNAME	BACOD		
FIRST NAME	LETECIA		
MIDDLE NAME	PATRICAS		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	AMARON ELEMENTARY SCHOOL	PRIMARY EDUCATION	1995	2001	N/A	2001	2ND HONORABLY
SECONDARY	MERCEDES NATIONAL HIGH SCHOOL	JUNIOR HIGH SCHOOL	2001	2005	N/A	2005	N/A
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE COMPUTER SCIENCE	2005	2010	N/A	2010	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE	DATE
	04-23-2021

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

SIGNATURE		DATE	
[Signature]		6-27-2011	

SIGNATURE	DATE
<i>[Signature]</i>	8-23-2011

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/Supervisory/Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	WEBINAR ON NEG REGISTRATION and PRN GENERATION MODULE for PARTNER AGENTS	11/19/2020	11/19/2020	1 HOUR		SOCIAL SECURITY SYSTEM
	FINANCIAL LITERACY	10/6/2019	10/6/2019	4 HOURS		LEYTE SOUTH MULTIPURPOSE COOP RATIVE
	CYC TEST SUBMISSIONS	7/15/2019	7/19/2019	40 HRS		MASS- SPEC
	GETTING READY FOR CPA MC 249-01 AND RA 9510	6/27/2019	6/28/2019	2 HRS		VICFO NATIONAL
	WORKSHOP IN PRESENTATION FOR LEVEL I ACCUP ACCREDITATION	10/5/2017	10/6/2017	16 HRS		VISAYAS STATE UNIVERSITY
	COMPREHENSIVE PRE-DEPARTURE EDUCATION PROGRAM	9/5-6/2016	9/7/2016	24 HOURS		OVERSEAS WORKERS WELFARE ADMINISTRATION
	PRE-DEPARTURE EDUCATION PROGRAM	5/6/2016	5/6/2016	8 HOURS		DEPARTMENT OF LABOR AND EMPLOYMENT
	CARETAKER TRAINING PROGRAM	4/14/2016	5/19/2016	172 HOURS		D'TWILIGHT TRAINING CENTER
	HOUSEHOLD SERVICES	4/27/2016	4/27/2016	8 HOURS		TESDA
	4TH LEVEL TRAINING - POLLEN 215	7/20/2016	7/25/2016	45 HOURS		PHILIPPINE STATISTICAL AUTHORITY
	CASHIERING / TELLERING	10/2011	10/2011	8 HOURS		PALAWAN POLICE STATION

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER LITERATE			
	GOOD IN COMMUNICATION / CUSTOMER SERVICE			
	READING			
	COOKING			

(Continue on separate sheet if necessary)

SIGNATURE	DATE
<i>[Signature]</i>	04-23-2021

chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify:

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No:

c. Are you a solo parent?

☒ YES ☐ NO

If YES, please specify ID No: N/A

41. REFERENCES (Person not related by consanguinity or affinity to applicant (appointee))

NAME	ADDRESS	TEL. NO.
VALENTIN O. HINAWAN	PINTUAN, SO. LEYTE	0917 578 1068
EFKALIN S. GULLOS	SILAGO, SO. LEYTE	0916 182 5518
ROLAND P. PAMUEAS	MERLUES, SILAGO	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



TANGGO, JONALYN B.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: CSC EL16101414 4410

ID/License/Passport No.: 2008151005071801

Date/Place of Issuance: 10/18/2015 / IACLOBAN CITY

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this

APR 23 2021

affiant exhibiting his/her validly issued government ID as indicated above.

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BOOK NO. 10
SERIES OF 2021

NOTARY PUBLIC

Person Administering Oath

HINUNGAN, SO. LEYTE

RTG 26-N.C. NO. 45-2018 UNTIL DEC. 31, 2020

IBP LIFETIME 018865

PTR OR NO. 7374030, SO. LEYTE 1/9/2020