

January 19, 2022

CHARIS B. LIMBO
Department Head, Institute of Kinetics
Visayas State University

Thru: HONEY SOFIA V. COLIS
Director, ODHRM
Visayas State University

Ma'am:

Good day!

I am Kenneth Yagong, 23 years old, and I graduated from Gov. Alfonso D. Tan College in Tangub City with a Bachelor in Secondary Education Major in MAPEH. I'm currently working on my thesis 2 at La Salle University, Ozamiz City, with a Master of Arts in Education major in Physical Education.

Meanwhile, I am a licensed professional teacher and a PE Instructor of Christ the King College de Maranding, Inc., Maranding, Lala, Lanao del Norte. I've been teaching for 4 years at the said institution.

In addition, I am also a member of a prestigious group, namely the Sinanduloy Cultural Troupe in Tangub City, as a dancer.

I am optimistic that all my qualifications as an applicant for part-time instructor would meet your standards for hiring. I have strong communication and organizational skills, a commitment to providing excellent services like teaching Philippine Folk Dances, excellent administrative skills, and working independently and within a team environment. I have been recognized in my volunteer work for organizing events and taking responsibility for being a dance choreographer in any activities. My brief background and experiences make me an excellent candidate for this position.

I am a man with high regard for your Institution to serve in the capacity in which the qualifications must be adopted. I am applying for a part-time PE Instructor for your consideration.

If given a chance, I am willing and ready to come for an interview at your convenient time. You may contact my mobile number 09754313963 for further information.

Respectfully Yours,


KENNETH O. YAGONG