

MARK JAY D. CABALO

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ROSARIO P. ABELA

Department Head

Department of Teacher Education

Visayas State University

Visca, Baybay City, Leyte

Dear Ma'am Abela,

Greetings of Peace!

I, the undersigned, seek to secure a **Part-Time Instructor** position for Mathematics at Visayas State University-Integrated High School . With a strong passion for teaching and a commitment to fostering an environment of growth and learning. I am excited about the prospect of contributing to the educational mission of your organization.

Throughout my educational and professional journey, I have cultivated a deep passion for teaching and motivating students, and I am eager to share my knowledge and expertise with others. I hold a Bachelor of Secondary Education in Mathematics from Visayas State University- main campus. I gained a solid foundation in teaching mathematics. I am a licensed professional teacher. Over the year, I have honed my communication skills and interaction with different students, professional parents, and teachers through one year of experience as a private tutor held in Cebu City, catering to students enrolled in the international curriculum. This experience gave me a sense of ownership and established a good relationship with the tutees and parents by providing quality instruction. Furthermore, I have spent five months as a part-time instructor at the Visayas State University-Integrated High School, catering to junior high school (grades 7 and 8) and senior high school (grade 11) students, and I am still continuing my tutorial support for four tutees, both online and face-to-face. These experiences in the said institution brought me much learning in terms of quality instruction and supervision, giving me the chance to learn and enhance my pedagogy and communication skills. It also helped me learn how to deal with different circumstances professionally.

Aside from teaching, I have other skills that I can share with my students and extra knowledge in other fields that I can integrate with the subjects that I teach. I know that this is my edge over other applicants who also intend to secure a position at your institution.

With these learnings and experiences, I wish to apply all that I have learned so far and improve it, along with the hope of learning more at your institution. I am very excited to join your team of passionate educators and contribute to the success and growth of your students.

May you wish to contact me, here is my contact number: +639481928862, and my Gmail is markjay.cabalo@gmail.com.

Thank you, and God bless!

Respectfully,



MARK JAY D. CABALO

Applicant